

**Kūaotunu Residents and Ratepayers Association**  
**Minutes of Committee Meeting**  
held at Kūaotunu Hall  
7 March 2023

*Committee members: Brent Page, Chair; Kathy Speirs, Treasurer; Kevin Crawford, Minutes Secretary; Carrie Parker, Correspondence Secretary, Alastair Brickell, Kate Nielsen, Luke Reilly, Danny Bay, Steve McKenzie, Roimata Taimana*

**Meeting opened:** 6:05pm

**Present:** Brent (Chair), Alastair, Kathy, Carrie, Kate, Roimata (part from 615pm approx) and Kevin (minutes)

**Public:** no attendees

**Apologies:** Steve McKenzie, Danny Bay

Luke Reilly (has resigned effective immediately)

**1. Public input** – Nil

**2. Minutes:** Minutes of the previous committee meeting accepted as a true and accurate record.

**moved:** Alastair    **seconded:** Brent    **Passed**

**Matters arising from the minutes:**

Running through the Action Plan included in the 24 January minutes: (various items in Meeting involving detailed discussion are not detailed below - refer Section 5)

**Brent**

Gateway graphic ideas – Brent has contacted Rebekah Pearson and she has developed a graphic – “Slow is good” featuring a child holding hands with a blue penguin.

**Danny / Kathy**

To write a script for a forthcoming Newsletter to accompany photos on SH25 safety issues boat ramp to Bluff Road – delay until Waka Kotahi/ TCDC recovery actions more in place.

**3. Correspondence:**

Correspondence is in the Dropbox.

**4. Financial Report**

Account balances \$10,239.01

no proposed expenditures requiring approval, no outstanding creditors.

Income nil plus \$58.32 (interest) / Outgoings: \$413.20 (Dark Sky Place Registration Fee)

Membership 196

**Financial report accepted, moved:** Kathy    **seconded:** Roimata    **Passed**

**5. Items for Discussion:**

**5.1 Pump House Beautification on the Blackjack Reserve**

Background summary – (for full detail refer Minutes 16 Sept, 28 Oct, 13 Dec, 24 Jan 23)

Roimata advised that he is meeting Tanya 10 March to finalise the design and proposes to paint the graphics onto ply rather than the boards of the pumphouse so that the joins are not evident.

The ply can be unscrewed when pump equipment needs to be accessed and the control panel mounted onto the ply.

**Roimata** to provide a design for the rear of the pump house to Tanya and Committee in similar theme to graphics for the balance and provide a cost estimate to Tanya for paint and materials—funding now proposed to be available from TCDC in the form of a koha – Committee agreed that Roimata should request a minimum of \$1000.

Committee had previously agreed a top up to \$1500 could be set aside from KRRRA funds if TCDC was not prepared to fund the \$1000. Review outcome once the meeting has been held.

**Brent / Roimata** - Watching brief – re Bus Shelter where – ask Tanya re status.

## 5.2 Cyclone Events and Response

KCERT – Kuaotunu Community Emergency Response Team consisting of St John Ambulance, Kuaotunu Search and Rescue (KSAR) and KRRRA (former committee member) worked well with the Fire Brigade and TCDC Civil Defence Controller, Gary Towler to respond to various aspects of the emergency including making the Kuaotunu Hall available for evacuees if required and sandbagging the hall. KRRRA sent email and Facebook posts regarding these provisions to the community.

The Committee acknowledged the splendid work by KCERT and the Fire Brigade carried out in their response to the events.

Damage to infrastructure has fortunately been limited and TCDC have actioned reopening Blackjack Road.

More permanent remedial works to slips and one-way sections of Blackjack, Seaville Park / Bluff Road and Bluff Road are awaited and KRRRA take the opportunity of funding the programme from TCDC Roading Manager at an appropriate juncture.

**Post meeting note:** TCDC contractor has bunded the seaward side of slips for the Rings Beach access road and cleared the slips at the full road width location and other slips on Bluff Road beyond Rings Beach Road bridge and locations between Seaville Park and Rings Beach by Friday 10 March.

**Beach and Dune condition:** The fallen macrocarpa tree across Kuaotunu main beach and the large drop out of the dune escarpment opposite Gray Ave and the stormwater pipe breakage that has caused the washout to be addressed to Tanya Patrick (TCDC Parks and Open Spaces)

**Post meeting note:** Tanya in a meeting with Jenny Crawford (refer cc KRRRA Correspondence) advised the macrocarpa tree removal was in hand and the issue at Gray Ave was not known by TCDC and Tanya to advise TCDC stormwater to investigate and remedy and in the meantime a temporary realignment of the fence line at the top for safety has been put in place.

### 5.3 Public Meeting Jan 8 Overview

Actions from the meeting:

- **Heather Bruce** TCDC was to raise a RFS 9 Jan to get the infill of Reserve access road potholes done again- metal for pothole infill has been stockpiled at the turnaround.
- KRRA to ask Waka Kotahi to install point to point speed cameras at ideally - Cemetery Road and Hilldale coinciding with community gateways and reducing the speed limit to 50km/hr throughout. Len Salt at the meeting requested this done by KRRA – Committee agreed now not appropriate given recovery demands on Waka Kotahi and move the issue to Watching Brief.

Initiatives from the meeting:

- Dog Control Bylaw submission – **Brent Page** attended TCDC Teams meeting 21-22 Feb and spoke to the KRRA submission for the status quo. Also requested from Heather Bruce that all submissions be made public on TCDC website. Refer additional detail in 8 Jan public meeting minutes of public view and TCDC Response on the process.

### 5.4 Village Traffic Calming – Update

Background summary – (for full recent detail refer Minutes 16 Sept, 28 Oct, 13 Dec, 24 Jan 23) Response received from TCDC on KRRA Public Consultation response (mid August,2022) refer Correspondence. This requested a speed limit of 30km/hr in the village. No response on the 60 km/hr unsealed road from the village to Opito over Blackjack Road.

TCDC has advised that in meantime the road is still designated 50km/hr and any action on marking of 30km/hr roundels and gateway needs to await WRC / Waka Kotahi approval expected March 2023.

**Post meeting note:** potential hold on these initiatives by Govt as part of reset of cyclone recovery priorities but noting that 1% most dangerous roads and those with full community support would go ahead.

**Post meeting note** Submissions on TCDC Revised budget / LTP opened 14 March.

**Brent** to write to Ed Varley as to timeframes for gazetting the 30km/hr and Blackjack 60 km/hr and noting the level of support within the community to address potential deferral.

### 5.5 Road Safety - SH 25 Waitaia / Cemetery Road to SH25 Bluff Road, Hilldale Junctions Waka Kotahi re-shaping public streets submission

The Committee agreed that the focus of safety representations to Waka Kotahi be completion of safe walking and cycling from the Boat ramp to Bluff Road junction with SH25. Agreed that it is a lobbying submission to get the Boat ramp to Bluff Road and also the wider SH 25 Waitaia / Cemetery Road to SH25 Bluff Road, Hilldale Junctions into the LTP.

The committee agreed that important to lobby Waka Kotahi– to get installation of point-to-point speed cameras at ideally - Cemetery Road and Hilldale coinciding with community gateways and reducing the speed limit to 50km/hr throughout. Len Salt at the meeting requested this done by KRRA.

**Post meeting note:** potential hold on these initiatives by Govt as part of reset of cyclone recovery priorities but noting that 1% most dangerous roads and those with full community support would go ahead.

**Brent** – to contact Liam Ryan Waka Kotahi Waikato as to best person to approach (likely Cara Lauder) to request for a similar walkway to that Boat ramp eastward toward Kingfisher Way be funded and constructed asap – and asking what level of priority this had been given Waka Kotahi Road to Zero Policy and the speed camera installation detailed above.

Committee agreed to draft a Request to Waka Kotahi restating the safety issues / emphasising with photos the dangerous situations for pedestrians and cyclists on this recent Labour weekend with boat trailers parked on the SH25 - but to await until Waka Kotahi/ TCDC recovery actions were more in place.

**Danny and Kathy** – to write a script for the Newsletter to be accompanied by photos of the overall safety issues of SH25 to get further community advocates / Committee members on Board with KRRRA initiative.

**Alastair** to contact TCDC as still no response received on the submission that Alastair has made to TCDC Reshaping Streets via the online form primarily requesting in new Govt regulations that RRA be included as required prior consultation parties by Councils and requesting that KRRRA is consulted as much as possible where changes are proposed.

**Brent** – to lodge an RFS re engine braking restriction signage to be installed – now more important given the increasing traffic on this section of SH25 due to road closures elsewhere on the SH25 Coromandel network.

## **5.6 Bluff Road rockfall / connection reinstatement – Suspension Bridge - Cyclone Damage - progress update**

Background summary – (for full recent detail refer Minutes 16 Sept and post meeting notes related to 22 Sept MBCB meeting outcome and 28 October & 13 Dec minutes)

### Recent Progress:

- Mark Bedford has responded to Aileen Lawrie TCDC CEO stating the commitment of MRAI / KRRRA to the project and noting the current demands on TCDC in the cyclone response and we look forward to progressing the issue at an appropriate time. Aileen Lawrie still looking to appoint a Project Lead internally within TCDC and possibly with external support to ensure a dedicated focus. Delayed due to TCDC response to weather and storm events - CEO still looking to make a presentation to MBCB and Council but likely now delayed as a result of cyclone recovery response
- Draft project brief / design report from Pinnacles Civil and subconsultants received from Ed Varley 1 Feb for comment by KRRRA and MRAI as a precursor to a workshop with local residents and ratepayers and Community Board members. This requested the communities' view of the role the restoration of the link plays in connectivity. This could involve discussion on a 'bespoke bridge' with cultural iconography.

**Kevin** has drafted a response that is to be updated to reflect the emergency access criteria. **Post meeting note** – This has been done and has been sent to Mark Bedford and Brent Page for review and Mark onsend to Aileen Lawrie

**Next Actions:**

- **Brent** via Mark Bedford – to continue to ask Aileen Lawrie progress on the Business Case – costing received from Pinnacles Civil and if there is a TCDC budget funding source for the Business Case
- **Kevin / Brent** - Respond to Ed Varley Design Report draft via Mark Bedford –
- A project team between MRAI and KRRRA be established to respond to the Business Case content and any requests from TCDC.

**5.7 Resurfacing of Domain Courts - Progress Update**

Background summary – (for full detail refer Minutes previous minutes and also 13 Dec & 24 Jan 2023)

**Progress since last meeting:**

Kevin has had INFORCE revise the drawing to make clarifications and additions supplied by Kevin’s review and wrote a summary of the proposal to the Domain Board and a subsequent meeting was held by Brent, Danny and Kevin with the Domain Board on 26 February to get their confirmation of agreement KRRRA / Domain Board to jointly fund an approved proposal.

The Domain Board provided this agreement for a multipurpose recreational concrete overlay ( refer Correspondence) and this was prepared by Danny and Kevin – and Brent has onsent it to Heather Bruce TCDC on 27 February.

This email highlighted that it was example of community sourced funding supplemented by TCDC a true funding collaboration for refurbishment of the facility and setout the intent that it was a tennis court on one side and a combination of netball/ basketball with new reversible hoops and with the benefit that the second side was available for mixed use scootering / skating and biking. It included the Domain Board agreement letter (incl their funding proposed at \$25,000) along with KRRRA \$7,000 funding and noting the MCBC \$11,000 grant – a total of \$43,000 and sought the green light before the end of FY 23. It also attached the Inforce Specification, the basis of the Domain Board / KRRRA funding agreement.

**Action / Next steps** – refreshed as follows:

- **Brent** – to followup with Heather Bruce on the joint agreement and Inforce specification and understand timeframes for TCDC / consultant approval and confirmation that TCDC accept appropriate quote and agree to supervise construction to assure compliance with the specification and maintain on completion.
- **Tanya** has noted the project required to use TCDC approved Contractors – Wilsoncrete / Concreteworx, Peninsula Concrete Laying – **list to be confirmed by Tanya**

- **Danny and Kevin** noted the existing perimeter fencing with mesh vertically oriented to the ground has made the interface with the additional overlay upstanding above the existing slab difficult and an allowance for the fence replacement needs to be made.

## **5.8 Next AGM and Committee Composition**

Set down as Sunday April 9 at 3pm – during the Easter Break.

Agreed new Committee should provide further impetus to KRRA initiatives (footpaths, speed management and traffic calming and the suspension bridge) and additional resources and energy were needed to advocate for change.

Kathy outlined process and noted she leaves 1 April and not standing for the Committee.

Actions included:

- Call for nominations to the Committee via Newsletter (issued 18 March)
- Place ad in the informer and Matarangi Beach Paper
- Noticeboard posting
- Update Committee Nominations Form
- Send email 3 days before the meeting - only to members noting if they were not attending the AGM to vote online – accept Treasurer’s Report and elect Committee members.
- Cut off for nominations – 3 days before the meeting to be included in the voting papers but nominations can be made from the floor – noting a 33% Quorum required via online and in person attendance of paid members amounting to 66.
- Get Audit of Treasurers report and account – contact Pauline Stratford

**Kathy / Brent** - Develop a story for the newsletter to stimulate interest in standing for KRRA via the Road safety issues for community and families. Important to have full attendance at meetings and that all members share the load of the various initiatives.

Also decision to approach certain community members to encourage them to stand (**Brent / Carrie and others**) as a number of Committee members are not re-standing and 6 minimum are required and not more than 10.

## **5.9 MBCB Feb 8 meeting report**

Alastair updated the new MBCB members with Bill Muir’s proposal for upgrading the boat ramp seawall. Alastair advised that suitable rocks could not be sourced locally and that TCDC was awaiting quotes from outside the district.

The TCDC Summer Magazine has been stopped for the interim for TCDC cost reasons as it competed with the private sector Informer magazine publication.

Alastair noted his concerns that cyclone damage material was being carted long distances to fill site in the Matarangi junction with SH25 wetland area and by Waka Kotahi to Matakohe.

### **5.10 Dark Skies Update**

Alastair advised the first official meeting was held online with the International Dark Sky Association (IDA) based in Tuscon, Arizona. Lodgment of the application and payment of the initial application fee (funded by KRRRA) has ensured that we are locked into the 2018 IDA Dark Sky Community standards.

The Dark Sky group is working with TCDC to enact a private plan change to get the IDA standard lighting regulations in place for the dark sky area. TCDC are adopting the 2018 Dark Sky regulations.

### **5.11 Upcoming Meetings / KRRRA attendance**

Next MBCB meeting will be 22 March @ 9am; KRRRA attendees Alastair.

Next meeting of Mercury Bay Community Chairs - KRRRA attendee – Alastair for Brent Page

## **6. Any other business:**

### **6.1 mid March Newsletter**

Kathy asked for ideas - suggestions included:

- Summer that Wasn't – picture of sandbagging the hall
- Nominations for Committee AT AGM Easter Sunday April 9 – 3pm
- Kuaotunu Bird Rescue - end of an era noting the Give a Little page and Informer article.
- Hall Committee item
- Alastair 40 yr Weather data Report
- Resurfacing of the Tennis Court progress update – Kevin / Danny
- Kuaotunu Dunecare item – Jenny Crawford

Potentially hold over to next issue

- Dog bylaw submission

**Brent** to assist Kathy in writing several of the articles above.

### **6.2 Kuaotunu Hall Septic tank**

Carrie noted the hall septic tank had reached the end of its operational life and needed to be pumped out by TCDC prior to each wedding event – a new system is under design by TCDC Consultant – to be added to hall newsletter item.

**Watching brief:**

- Walking and cycling / road safety SH25 Cemetery Road (east) to Hillside (west) – recognition that expenditure of funds for next FY being decided at present by TCDC – re part share - completion of Bluff Rd to boat ramp opportunity.
- Point to point speed cameras request of Waka Kotahi – refer Item 5.3
- Bus Shelter and TCDC (Tanya Patrick) advancing permissions / any further details necessary from Roimata / KRRRA.
- Next Roadside cleanup – propose a post Easter event.
- Fly tipping – refer Item 5.6 of 13 Dec minutes.
- Pohutukawa siting on Blackjack Reserve – Autumn 2023 – 7 no proposed contact Tanya Patrick – Item 5.2 in the 13 Dec minutes
- Jan 8 meeting public proposal to try to get the Reserve access road sealed by TCDC rather than constant pothole filling.

**Next meeting:** after AGM pm Sunday 9 April at the Hall and then May at time to be defined.

**Meeting closed: 7:45pm** approx

**ACTION SUMMARY**

who	what	done?
Alastair	<ul style="list-style-type: none"> <li>● Boat Ramp rock sourcing / Maintenance Plan and splits in responsibilities – maintenance/ capital works/ approvals</li> <li>● Contact TCDC as still no response received on the submission re speed environments</li> </ul>	pending
Roimata	<ul style="list-style-type: none"> <li>● Provide a design for the rear of the pump house to Tanya and Committee – refer Item 5.1</li> <li>● Watching brief – re Bus Shelter where – ask Tanya re status – any more detail required</li> </ul>	
Brent	<ul style="list-style-type: none"> <li>● contact Ed Varley re gateway graphic ideas Item 5.4</li> <li>● Traffic calming Consultation – advance opportunities for the gateway configuration with TCDC and write to Ed Varley as to timeframes for gazetting both the 30km/hr and Blackjack 60 km/hr - Item 5.4</li> <li>● Contact Liam Ryan Waka Kotahi re boat ramp to the Bluff road footpath and speed cameras – and write to relevant staffer in Waka Kotahi (likely Cara Lauder) Item 5.5</li> <li>● RFS re SH25 Engine Braking to Waka Kotahi item 5.5</li> <li>● Followup with Heather Bruce re Tennis Court Overlay and next steps – refer Item 5.7</li> </ul>	pending
	<ul style="list-style-type: none"> <li>● Follow up with Suspension bridge with Mark Bedford - refer Item 5.6</li> </ul>	pending



Brent / Carrie	<ul style="list-style-type: none"> <li>Contact some Committee members and potential new Committee Members - Item 5.8 (Brent / Carrie)</li> </ul>	
Kevin	<ul style="list-style-type: none"> <li>RFS – follow up re SH25 bridge barrier repair.</li> <li>Complete update of response to TCDC re review of Draft Report on suspension bridge Item 5.6</li> </ul>	pending
Kathy	<ul style="list-style-type: none"> <li>Complete AGM prep tasks Item 5.8</li> <li>Compile and send out the newsletter</li> </ul>	
Danny and Kathy	<ul style="list-style-type: none"> <li>Write a script for the Newsletter to be accompanied by photos of the overall safety issues of SH25 to get further community advocates / Committee members on KRRA</li> </ul>	