

Kūaotunu Residents and Ratepayers Association
Minutes of Committee Meeting
held at Kūaotunu Hall
28 October 2022

Committee members: Brent Page, Chair; Kathy Speirs, Treasurer; Kevin Crawford, Minutes Secretary; Carrie Parker, Correspondence Secretary, Alastair Brickell, Kate Nielsen, Luke Reilly, Danny Bay, Steve McKenzie, Roimata Taimana

Meeting opened: 900am

Present: Brent (Chair), Alastair, Kathy (915am), Carrie, Danny, Kevin (minutes)

Public: no attendees

Apologies: Kate Nielsen, Luke Reilly, Steve McKenzie, Roimata Taimana

1. Public input – Nil

2. Minutes: Minutes of the previous committee meeting accepted as a true and accurate record.
moved: Danny **seconded:** Alastair **Passed**

Matters arising from the minutes:

Running through the Action Plan included in the 16 September minutes: (various items in Meeting involving detailed discussion are not detailed below - refer Section 5)

Alastair

Boat Ramp – progress update – post meeting note

Background summary – (for full detail refer Minutes 22 July)

Alastair and Bill Muir met TCDC staff (Wayne Price and Ellen Cooper) 22 Sept at the boat ramp and it was agreed that TCDC would supply rock from the Tairua Quarry to reinforce the boat ramp seawall –

Wayne Price is Engineering Project Mgr TCDC (ex-harbourmaster) 07 865 0060/ 027 2396219 and previously worked for WRC. Bill Muir to maintain contact with support of Alastair on timing of rock seawall reconfiguration- detail and timing to be advised

Kevin:

Bluff Road Cuvier to Rings Beach maintenance – email to Ed Varley sent response awaited

Kate

George Simpson profile – agreed to keep in view and activate when appropriate

Carrie

Dave Simpson profile - agreed to keep in view and activate when appropriate

3. Correspondence:

Correspondence is in the Dropbox.

Matters arising from the correspondence: see Items for Discussion below

4. Financial Report

Account balances \$11,123.60,

no proposed expenditures requiring approval, no outstanding creditors.

Income \$ 60 (membership) plus \$18.75(interest)

Outgoings nil

Membership 196 (2 added)

Financial report accepted, moved: Kathy **seconded:** Carrie **Passed**

5. Items for Discussion:

5.1 Pump House Beautification on the Blackjack Reserve & Blackjack Reserve Toilet Block / Water Testing results – Update

Background summary – (for full detail refer Minutes 16 Sept)

KRRA published the design and it's korero in the Newsletter for local feedback and received limited feedback but it was positive.

Roimata action items revised design and korero and an estimate of funding costs not as yet available. Committee agreed that a bus shelter and closer to the bus stop a better outcome. Carrie noted the original bus shelter in the simple "Ideal" shelter was not an acceptable outcome but a bespoke design may well be. Tanya not contacted further re her actions as yet

Alastair questioned the status of the bore –was it dry? and has high iron content and both bring into question whether the housing was indeed required at all - and whether monies are better spent on resilience of the spring to supply the toilet and shower. If the pump is still viable then is the relocation an option? - question of power to the power pole at the roadside opposite Luke's or upstand lowered if it can't be replaced are outstanding- answers required from Tanya

Action:

Brent to ask Tanya status of the pump and water supply to the toilets as above and when this is clearer canvas with Tanya the idea that the design be used for a bus shelter perhaps at a location closer to the bus stop.

If the water quality is poor – then Tanya be asked re the potential drinking fountain / water bottle filling tap funded by TCDC at a location maybe away from Pump House.

Roimata to provide a summary of the design elements and the korero and an estimate of funding costs Tanya to be canvassed on this outcome.

5.2 Pohutukawa siting on Blackjack Reserve – Tanya Patrick noted quantity up to 12 no. expected from TCDC but subject to availability and suitable size. Some now set aside at W.A.N.T awaiting full tree availability and suitable planting season –

Action:

Brent to follow-up with Tanya

5.3 Resurfacing of Domain Courts - Progress Update

Background summary – (for full detail refer Minutes 27 May / 22 July / 16 Sept)

Unfortunately, little progress since last meeting: **Action / Next steps** – refreshed as follows:

- Minor changes to the Inforce mix design / methodology and drawing required by Inforce to make applicable to this particular site application – **Kevin** to have a further try with Inforce then to **Danny** to broker agreement with Domain Board (Ian Goodall)

- **Danny / Alastair (Kevin)** - Revised Inforce specification to TCDC (via Heather Bruce) for TCDC / consultant approval and confirmation that TCDC accept appropriate quote and agree to supervise construction to assure compliance with the specification and maintain on completion.
- **Brent** to confirm with Tanya what was the outcome of the “further discussion with Heather Bruce re DOC involvement” she noted in 16 Sept Meeting
- **Tanya** noted that the project required to use TCDC approved Contractors – Wilsoncrete / Concreteworx Peninsula Concrete Laying – **list to be confirmed**
- **Danny** - Obtain Concrete and overall work scope revised quotes to the Specification
- **Danny and Kevin** noted the existing perimeter fencing with mesh vertically oriented to the ground has made the interface with the additional overlay upstanding above the existing slab difficult and an allowance for the fence replacement needs to be made

5.4 Bluff Road rockfall / connection reinstatement – Suspension Bridge - progress update

Background summary – (for full recent detail refer Minutes 16 Sept and post meeting notes related to 22 Sept MBCB meeting outcome)

Recent Progress since last meeting:

- MBCB meeting 22 Sept

The meeting presentation was made by Alastair and Kevin and also Mark Bedford MRRA (on zoom) for Option 5 and was supported by MBCB members, Mayor Sandra Goudie, Deputy Mayor Murray Maclean and former Mayor Glenn Leach. It resulted in the outgoing MBCB making an Option 5 only resolution (confirmed by subsequent Council Meeting) as follows:

That the Mercury Bay Community Board:

1. *Receives the 'Out of Cycle Budget Request - Bluff Road Closure Options' report dated 22 August 2022.*
 2. *Recommends that the Council request the Chief Executive to undertake discussions with the Kūāotunu and Matarangi residents & ratepayers to explore the construction of a bridge across the bay area*
 - a. *A business case to be created in conjunction with Kūāotunu and Matarangi residents and ratepayers.*
- Email from Ed Varley TCDC Roading Manager dated 6 October outlining the proposed Offer of Service to Pinnacles Civil for the development of the Business case as Stage 1 of three stages listed and requesting KRRR / MRAI comment. Initial response thanking TCDC for the opportunity of review sent by Brent Page on behalf of KRRR and MRAI
 - Call 11 Oct - Kevin Crawford / Ed Varley on context of the Offer of Service prior to detail comments
 - Dialogue Kevin Crawford with Trevor Butler of FRAME Group on Offer of Service
 - Email 19 Oct detail comments on the Business Case Offer of Service sent to TCDC by Kevin Crawford on behalf of KRRR and MRAI detailing the need to include FRAME consultants as specialist suspension bridge consultant and a specialist Geotechnical engineer and concept options amongst other issues.
 - Meeting with DOC 19 October – Matt Flynn DOC Senior Ranger Whitianga, Catherine Barr (DOC Heritage Hamilton) and Paul Chantrelle (DOC Visitor Advisor) and various

members of KRRRA (Brent, Alastair, Carrie also for RBWG and Kevin) and MRAI reps (2No) and Candice Van de Ver, John Gaukrodger. Kevin presented the suspension bridge proposal and meeting explored DOC support for the potential of a loop visitor experience linked to the recently upgraded Rings Beach to Matarangi ridge track. Support statement received and offer to assist with background material for the Business Case.

Next Actions:

- **Brent** to organise on Mark Bedford's return (8 Nov) a meeting with TCDC CEO Aileen Lawrie and Len Salt (Mayor) to confirm KRRRA / MRAI strong interest in expediting the suspension bridge and establishing the political will to advance the issue with TCDC officers and MBCB
- **Kevin** to followup on 19 Oct detail comments on the Business Case Offer of Service sent to TCDC
- **Kevin** to establish timeframe for the Brief development Workshop with Ed Varley
- **Kevin** to research which entity holds the Bluff Road Rockfall Reserve designation.

5.5 Traffic Calming – Update

Background summary – (for full recent detail refer Minutes 16 Sept)

No response received from TCDC on KRRRA Public Consultation response (mid August) requesting speed limit of 30km/hr in the village and 60 km/hr unsealed road from the village to Opito over Blackjack Road.

Brent to email Len Salt and TCDC CEO cc Ed Varley and request update on progress of consultation outcome and request the detail of traffic calming specific to the village. Also to advise Community concern and that KRRRA aware that if no action appears forthcoming that further possible direct action may take place before the summer season in frustration at another summer of TCDC inaction.

5.6 Road Safety - SH 25 Waitaia / Cemetery Road to SH25 Bluff Road, Hilldale Junctions Waka Kotahi re-shaping public streets submission

No response received on the submission that Alastair has made to Waka Kotahi via the online form primarily requesting in new Govt regulations that RRA be included as required prior consultation parties by Councils and requesting that KRRRA is consulted as much as possible where changes are proposed.

The Committee agreed that the focus of safety representations to Waka Kotahi be completion of safe walking and cycling from the Boat ramp to Bluff Road junction with SH25

Kevin – to draft a Request for Service RFS to Waka Kotahi restating the safety issues / emphasising with photos the dangerous situations for pedestrians and cyclists on this recent Labour weekend with boat trailers parked on the SH. March 2016 photos of pram and traffic provided by Alastair to show the ongoing nature of the safety issue. Request for a similar walkway to that Boat ramp eastward toward Kingfisher Way be funded and constructed asap – and asking what level of priority this had given Waka Kotahi Road to Zero Policy

5.7 Kūaotunu Photobook

Danny noted last meeting that the photobook original brief (digitise photos from Hall, compile into book format with captions, find on-demand publishing & affordable payment options (which Danny did shortly after taking on the task)

It was noted by Carrie that it should remain an on demand printable book ordered on line. Poor quality of some of the original photos noted but some could be enhanced. Danny is happy to continue to give technical help but isn't best suited to curate this project. Photo Parameters: up to 1950 and 1950 onwards, of community significance

Agreed Photobook to be deferred until way forward and potential demand established.

5.8 Kūaotunu History book

Noted the Photobook was never intended to become something more like: *This Is Kūaotunu II*, with more detail, context, stories.

KRRA Newsletter October published a request for photos and stories but little response.

KRRA has handed the project to another group (Alastair, Harriette, Jill Goodall are already involved), in the same way the Hall Committee originally handed it on to the KRRA. KRRA can continue to support in terms of requesting photos, publicising publication etc, but an experienced editor will be needed to take on the project - and will need to be paid.

This question needs further discussion so will be deferred to the next meeting. In the meantime, **Alastair** will find out Carolyn Wadey-Baron's interest/availability/terms as potential editor

5.9 KRRA Facebook Page

This now exists - **Danny** will do a test post - and will allow messages to be posted from KRRA, not personal named accounts.

5.10 Dropbox protocol

Alastair now added and **Kevin** to be added for dropbox - **Kathy**
Also, **Carrie** will investigate options for assigning rules to inbound emails in her email client to manage this, with technical support if necessary from **Kathy & Danny**.

5.11 KRRA Connections to Local Government agencies

It was identified a difficulty in maintaining initiatives due to lack of responses from TCDC Environment Waikato and Waka Kotahi. Agreed to identify the point persons within each agency and establish an owner within KRRA for each and a standard email setup where a refresh of the top issues was sent prior to each KRRA meeting requesting updates.

Sept Actions to be remain live— **Kevin** to identify Waka Kotahi / Higgins contacts

TCDC Heather Bruce – **KRRA Contact TBC** Environment Waikato - **KRRA Contact TBC**

5.12 Recent and Upcoming Meetings / KRRA attendance

Next MBCB meeting will be 16 Nov. @9am; KRRA attendee to be confirmed

Next full Council 8 Nov @9am. – Alastair to be present

6. Any other business:

6.1 mid December Newsletter

Kathy asked for ideas - suggestions included:

- Labour Weekend Roadside Rubbish collection completed
- Fireworks Ban over Holiday season
- Suspension Bridge update
- Promotion of the upcoming KRRR public meeting in January

other possible items: - held over from last Newsletter

- Alastair’s 40-year weather data report
- Shop-alterations update

6.2 Labour Weekend roadside Cleanup

Thanks from the KRRR committee to Courtney Linnecar for organising roadside cleanup over 2.5hrs 6 people in Hi vis - actions were well received by motorists and a ute load of debris sent to the tip

6.3 Next Public Meeting –

Tentatively proposed as 8 Jan and Brent Page to request Len Salt Mayor’s availability

Watching brief:

- Walking and cycling / road safety SH25 Cemetery Road (east) to Hillside (west) – recognition that expenditure of funds for next FY being decided at present by TCDC – re part share - completion of Bluff Rd to boat ramp opportunity – contact Deli Connell for detail (result of AGM discussion)
- Photobook
- Boat Ramp Rock placement
- Next Roadside cleanup

Next meeting: 6:30pm Tuesday 13th December at the Hall

Meeting closed: 1050am approx

ACTION SUMMARY

who	what	done?
Various	<ul style="list-style-type: none"> • Establish list of local govt contacts as Item 5.11 	pending
Alastair	<ul style="list-style-type: none"> • Boat Ramp Contact TCDC (Wayne Price) with Bill Muir and understand timeframes for Boat Ramp Maintenance Plan and Rock revetment proposal & for the Boat ramp - what are the splits in responsibilities – maintenance/ capital works/ approvals 	

Alastair / Danny	<ul style="list-style-type: none"> • Kūāotunu photobook / History book potential author? refer item 5.7 / 5.8 	deferred
Brent	<ul style="list-style-type: none"> • Traffic calming Consultation –refresh email request of TCDC Ed Varley status and detail of options for the Village – also email Len Salt refer Item 5.5 	
	<ul style="list-style-type: none"> • Meeting setup Len Salt and TCDC CEO re Suspension bridge to assess political buy in - refer Item 5.4 	
	<ul style="list-style-type: none"> • Pohutukawa siting on Blackjack Reserve talk to Tanya Patrick on timing – refer Item 5.2 	
Kevin	<ul style="list-style-type: none"> • Follow up with Ed Varley TCDC re Bluff Road – Cuvier to Rings Beach maintenance / improvements proposed 	TCDC response pending
Kevin	<ul style="list-style-type: none"> • Item 5.4 Bluff Road Reconnection suspension bridge – advance with Ed Varley 	
Kevin	<ul style="list-style-type: none"> • RFS – follow up re SH25 bridge barrier repair • RFS – SH25 Boat ramp to Bluff access completion for pedestrian and cyclists 	pending
Kevin	<ul style="list-style-type: none"> • Courts resurfacing – Confirm Concrete overlay specification to Danny /Call Ed Varley re Specification / TCDC consultant input /Get specification to concrete overlay contractors for agreement / requote 	
Danny/ Alastair	<ul style="list-style-type: none"> • Courts resurfacing - Danny to present overlay specification to Domain Board (Ian Goodall), get acceptance and draft joint KRRR / DB email to TCDC as Item 5.3 and both meet Sue Costello and Heather Bruce 	
Danny	<ul style="list-style-type: none"> • KRRR Facebook page setup done 	Done
Roimata	<ul style="list-style-type: none"> • Pump House Beautification -Further develop shelter & circulate concept to Committee refer Item 5.1 & onsend rev design concept to TCDC 	
Kathy	<ul style="list-style-type: none"> • On-send revised pump house shelter concept to TCDC after review by committee • Dropbox Protocols re access for Kevin 	