

Kuaotunu Residents and Ratepayers Association
Minutes of Committee Meeting
held at Kua Kawhe
13 August 2020

Committee members Brent Page, Chair; Kathy Speirs, Treasurer; Kate Nielsen, Secretary; Luke Reilly, Craig Lidgard, Carrie Parker, Carolyn Gibbs, Alastair Brickell, Bruce Pilkington

Meeting opened: 6-ish

Present: Brent, Kate, Carrie, Luke, Bruce, Carolyn, Alastair

Public: --

Apologies: Craig, Kathy

1. Public input --

2. Minutes: Minutes of the previous committee meeting, held 2 July 2020, accepted as a true and accurate record. **moved:** Alastair **seconded:** Carrie **Passed**

Matters arising from the minutes: Running through the action plan:

Alastair - Dark Skies - see Item 5.6 below.

Luke - Josh Dark Skies video - Josh is keen but wants money - see Dark Skies below.

Kate - posted notice in KT Ketchup re tree-felling (tree still hasn't been felled).

Carrie - attended the Reserves Management drop-in session; it was poorly-organised, unstructured, lacking in any meaningful discussion. She filled out some forms emphasising our concerns re management of reserves.

Brent - has replied to KEA; no further replies are necessary. Has been slowly getting together with large landowners re Special Reserve Biosphere.

Traffic calming:

Brent has been in contact with TCDC re temporary rubber speed bumps Heather Bruce has put in a Request For Service. **Brent to follow up with Heather. Bruce to check with Fire Service to make sure rubber mats won't affect fire engines.**- see also Item 5.1 below. There are a couple of dangerous drivers (motorcycle riders) around the village - KRRA has received an email, too late to be added to this evening's Correspondence; **Carrie will circulate.**

Kathy - kindy has declined catering AGM. AGM emails sent. (See 5.1.)

Carrie - Dune Day was a great success: 32 people turned out, and many are keen to do monthly maintenance; Carrie has a list of emails. The sausages were great, thanks Luke.

3. Correspondence:

Correspondence is in the Dropbox.

Correspondence accepted, moved: Kate **seconded:** Brent

Passed

Matters arising from the correspondence:

NZTA has (after 15 months) replied to Brent re our request to have the speed limit from Hilldale Crescent to Cemetery Road uniformly 50 kph. They're setting up a review process in the next couple of years, and SH25 Kuaotunu is one of the areas they have highlighted to focus on.

Brent to write, asking for more specifics, and a timeline.

4.Financial Report:

Provided by Kathy in absentia; read by Carrie. We are still waiting for the penguin-sign invoice from Higgins. We've received \$400 in membership fees; we have 113 members. There are no expenditures requiring approval.

Financial report accepted, moved: Carrie seconded: Alastair

Passed

5.Items for Discussion:

5.1 AGM Agenda

We are legally required to hold an AGM to retain our Incorporated Society status. Due to the current Covid-19 situation (Level 3 in Auckland, Level 2 elsewhere), holding the planned AGM at the hall on 23rd August, with social distancing and absent Auckland bach-owners, is unworkable as we are very likely to not achieve the required quorum of a third of our 170 members. We therefore have no alternative but to hold the formal part of the meeting (i.e. approval of the Treasurer's financial report and the setting of the annual subscription fee) electronically. As there are only two new nominations for the committee, as well as the current eight who are re-standing, no election is necessary. There are no resolutions that need tabling.

Resolution: that in unprecedented circumstances the KRRRA cancels the upcoming AGM at the hall and holds the formal part of the meeting electronically, with other key issues communicated to our members and to the rest of our community via the community newsletter.

Moved: Brent seconded: Alastair

Passed unanimously

We will notify all financial members of the cancellation, via email and a notice in Kuaotunu Katch-up, and include a short survey asking for people to rank preferences of donated-funds spending projects; and asking "do you support a trial of temporary summer-traffic-calming measures through the village?" **Kathy to draft this message.**

5.2 AGM responsibilities

Moot; see 5.1.

5.3 Fundraising for spat-farm appeal

The meeting agrees that the KRRRA needs to be apolitical; and fundraising is not our role.

5.4 Traffic-calming

Covered in Matters Arising, and 5.1 above.

5.5 Managing Historical photos

The Hall committee, with Rebecca Simpson and Ian Patrick (Matarangi photographer), have been collecting & digitising historical photographs of Kuaotunu, from locals, and the Mercury Bay Museum. The Hall committee selected a number of photos and has had them printed and framed uniformly. They look great and are easy to move when the hall is booked for events.

The photos in the HALL, plus the remainder, were made into a book; six copies have been printed. Since then there has been a lot of interest in the community about the book, and a lot more photos are surfacing. The Hall committee would like to pass this project on to the KRRRA: to carry on collecting and curating the images, to produce a second volume of the book, and to manage the historical archive.

The KRRRA agrees this is a very important thing to do; we have funds to put towards printing; with a new, slightly-extended committee we will have the people. Alastair is keen to help.

Ideas: An article can be published in the Newsletter, and linked to on the website.

Books can be purchased through the website. The cafe could display some of the hall photos in a “KT-History” promotion. Some of the photos could cycle through the website.

We will make a specific action plan once the new committee is officially convened.

Resolution: that the KRRRA, on behalf of the community, takes over the management of the historical-photo archive project from the Hall committee.

moved: Brent **seconded:** Carolyn

Passed

5.6 Dark Skies

Alastair has started work on a timeline/action plan. **Carrie, Alastair, Kathy to work on more specifics.** Many aspects of this project can be embarked on at the same time. Here’s what needs doing:

- produce a brochure for mailbox-drop & email, showing examples of compliant lighting options and FAQs, to communicate to the community what Dark Skies accreditation will mean to each household specifically. **Alastair to draft this.**
- conduct a lighting audit, of all public & residential outdoor lighting (this needs to be done in conjunction with education!)
- meet with TCDC CEO Rob Williams and Head of Planning (Brian Taylor? Tamal?), requesting TCDC adopt the International Dark Skies Association lighting plan. Present Southland District Council’s Stewart Island IDA Plan, and Auckland Council’s Great Barrier Island IDA lighting plan, as precedents. **Alastair to find these documents. Brent to set up the meeting.**

At this stage the video (Josh) isn’t necessary.

Alastair is also going to contribute to a book on Dark Skies.

6.Any other business:

Carrie's nomination to the Coastal Panel: the shortlist is under discussion.

Regional Council Coastal Policy Open Day. Alastair went. It wasn't very productive.

The Kuaotunu Emergency Response Team has reconvened and is meeting tomorrow night. The Residents Only signage is ready to go for Level 3. The FaceBook page will be closely monitored and carefully mediated. There is good data about all vulnerable residents; there will be another call-around to ascertain who's here and who needs what. The team will educate people in the use of the tracer app.

The dunes opposite Grays Ave are being eroded by people jumping the fence and sliding down. **Carrie to ask Tania for signs** for the fence: please respect our dunes, or similar.

Boat-ramp compactor: is back, and working.

AED: is on the KT noticeboard.

Water-quality testing - James Muir was going to give a presentation at the AGM (see 5.1). Perhaps he could make a short video for the Newsletter/website instead? **Brent to follow up.**

Last meeting: this was officially the last meeting of the current committee. Our Chair thanked us all for our input. It's been fun! Weird, this year, but fun.

Meeting closed: 7:30-ish **Next meeting:** 24 September

ACTION SUMMARY

who	what	done?
Bruce	<ul style="list-style-type: none"> • check with Fire Service re rubber mats 	
Brent	<ul style="list-style-type: none"> • follow up with Heather Bruce re rubber mats • reply NZTA for more specifics on speed limit review • set up TCDC CEO & head planner meeting re adoption of IDA lighting plan • follow up with James Muir re water-quality-testing video 	
Carrie	<ul style="list-style-type: none"> • circulate email re dangerous drivers • work with Alastair & Kathy on Dark Skies action plan • ask Tania for please-respect-our-dunes signs for Grays Ave 	
Kathy	<ul style="list-style-type: none"> • draft the AGM-cancellation message • work with Carrie & Alastair on Dark-Skies action plan 	
Alastair	<ul style="list-style-type: none"> • draft a Dark-Skies community-education brochure • work with Carrie & Kathy on Dark-Skies action plan • find Stewart Island IDA lighting plan for presentation at TCDC meeting 	
	<ul style="list-style-type: none"> • 	

Watching brief:

- helicopter landing pad
- Civil Defence Community Defense Response Plan
- Aquaculture development plan
- Council's Long Term Plan capital expenditure