

**Kuaotunu Residents and Ratepayers Association**  
 Minutes of Committee Meeting  
 held at Kua Kawhe, 11 April 2019

**Meeting opened:** 6pm

**Present:** Brent, Luke, Keith, Kathy, Alastair, Kate, Carolyn

**Public:** --

**1. Apologies:** Ian

**2. Public Input:** --

**3. Minutes:** Minutes of the previous committee meeting, held 21 March, accepted as a true and accurate record. **moved:** Alastair **seconded:** Kathy **Passed**  
 Alastair moved a vote of thanks to Kate for quick & thorough minutes.

**Matters arising from the minutes:**

Brent spoke to Chris Kelly at Paul's memorial and expressed thanks on behalf of the KRRA for Paul's support; this was in place of a letter as per the action plan.

Alastair noted he forgot to mention at the previous meeting he attended a TCDC hearing on the General Policies Reserves Management Plan; he spoke to mayor Sandra Goudie about light pollution and soap (or lack thereof) in public toilets; she was receptive to his ideas but he isn't holding his breath for action.

**4. Correspondence:**

<b>inwards</b>	<b>outwards</b>
<ul style="list-style-type: none"> <li>● 1st Domains: hosting service krra.org.nz is about to expire</li> <li>● BSB Societies Info Line: reminder to file annual financial statement</li> <li>● Courtney Linnecar requesting info on Blackjack walking track working bee</li> <li>● D Allen WRC re dump fees: email Sue and she'll tell local groups how to get support</li> <li>● John Birkbeck x 2 signalling continuing interest in KT affairs even though he's no longer a resident</li> <li>● Adrian Bathgate NZTA with plan for footpath east from boat ramp</li> <li>● Federation of Ratepayers' Associations NZ acknowledging our interest in being part of the group</li> <li>● AGM: apologies from some members of the public; confirmation of ad in Informer</li> </ul>	<ul style="list-style-type: none"> <li>● Allan Tiplady TCDC forwarding response from NZ Community Trust re application for funds for half-pipe</li> <li>● Courtney Linnecar re BJ track: DoC applying the brakes due to public liability concerns</li> <li>● Michael Sexton, thanking him for donation to Hall committee</li> <li>● AGM: TCDC asking for vote scrutineers</li> </ul>

**Correspondence accepted, moved: Alastair seconded: Carolyn Passed**

**Matters arising from the correspondence: --**

**5.Financial Report:**

Account balance \$11,563.31 of which \$6,543.30 held in trust for half-pipe  
Proposed expenses requiring approval: \$29.94 pens for public meeting \$26.99 coloured paper for AGM ballots.

**Financial report accepted and expenditure approved, moved: Kathy seconded: Alastair Passed**

**Matters Arising from the Financial Report:**

Keith is happy to continue printing things for the KRRR even though he will no longer be a committee member. Thanks, Keith!

Should the Treasurer's Report at the AGM highlight the approx \$5000 community money the committee holds? Yes - with the acknowledgement that there will be calls on these funds in the coming year to fulfill the projects the community identified as important in the recent Community Plan refresh.

**6.Items for Discussion:** preparing for the AGM 21 April

Brent ran through his proposed agenda:

- Welcome
- Apologies
- Accept the minutes of the last AGM (which have been available on the KRRR website for public perusal)
- Matters Arising from the minutes
- Chair and Treasurer's Reports (there is no need for an additional Secretary's report)
- Election of Committee (Officers of the committee to be elected at the first committee meeting)
- Vote on amendments to Constitution
- Correspondence - only that directly pursuant to the AGM
- General Business
- NB we are not including Hall Committee Report and similar in the Agenda; these are really regular committee-meeting business not AGM

Alastair suggested we do away with advanced and proxy voting, to simplify the process. However because our Constitution specifies the provision for proxy voting and advance voting caters for the large number of non-resident ratepayers it was decided we need to provide the facility. **Kathy will email financial members with advance voting form** on Saturday morning. Members unable to attend are encouraged to email their advanced votes; members who wish to appoint a proxy are asked to contact KRRR for details. **Kathy will send a follow-up email** the following Friday.

**Brent will invite local body representatives to attend:** Scott Simpson MP, Sandra Goudie Mayor, Dal Minogue WRC. The invitation will be clear they are observers at the meeting; we are not expecting speeches from them.

#### Procedure on the day:

- Committee will meet at 2:30, set up seating, allocate other tasks as necessary. The seating will be as at the Community Plan meeting: having the “head table” in the alcove and pews along the main hall is more inclusive and allows the community to see each other as well as the committee.
- The committee will meet people at the door; financial members will get checked off the list and receive ballot papers.
- We will have two ballot boxes: one for advanced votes already received (and paper versions of same received on the day), and one for ballots cast on the day. If there are no further nominations for the committee, the nominees are automatically elected; no vote is necessary. In which case the vote on the Constitution will be a show of hands in favour. If there are further nominations the election of the committee will be by paper ballot; the Constitution vote will be on the ballot form also. Scrutineers will count the votes after the meeting has closed and results will be published on the Website, on KT Katch-up, and in the Noticeboard as soon as they are available. **Brent is to find counters & scrutineers.** If no scrutineers have been appointed, volunteers will be asked from the floor.
- Post meeting we have allowed for the possibility of an impromptu glass of wine with members of the community who wish to stay behind and have an informal chat/social gathering.

#### Chair's Report

The purpose of the report is to provide a summary of achievements and to signal to local body authorities our community has a strong unique voice. Scott Summerfield recommends we pass a resolution at the AGM to write a formal notification to the TCDC that we strongly oppose being amalgamated into a broader single Community Plan that includes all of Mercury Bay North.

**Brent to move this** at the AGM.

#### Achievements:

- unprecedented response to Community Plan refresh survey & meeting
- library finished - thanks Maxine McRobbie
- Blackjack boat ramp safely usable by small boats - thanks Paul Reilly
- confirmation helipad will be at the Domain not the Blackjack reserve
- formal Community Emergency Response Plan well advanced
- resignation of two members, decision to carry on without replacing them (this is not an achievement but needs impartial acknowledgement, without commentary)
- beginnings of safer walking access from Waitaia to the village corner underway - significant example of community initiative
- NZTA plans for footpath east from boat ramp *NB next committee needs to lobby hard for TCDC to pick up the slack and budget for footpath from the boat ramp west*

- newsletter, website, communications in general transparent and full
- half-pipe - it's a lot of work, and will still be a lot of hard work, but there has been progress
- establishment of relationship with Dept internal Affairs, through David Paitai
- establishment of relationship with Ratepayers' NZ

**7. Any other business:**

The committee thanked Keith for his contributions over the years. He will be remembered in the phrase *What Would Keith Say?*, or WWKS for short. Another motto up for adoption is *No decision about you, without you*; thanks Carolyn and Unicef.

**8. Meeting closed:** at a record 7:09! **Next meeting:** to be set by the incoming committee after the AGM.

Cheers, everybody, for a successful year!

## ACTION SUMMARY

who	what	done?
Kathy	<ul style="list-style-type: none"> <li>● email financial members with advance voting form</li> <li>● re-email with a reminder a week later</li> <li>● post a reminder of AGM on KT Katch-up</li> </ul>	
Brent	<ul style="list-style-type: none"> <li>● invite Scott Simpson, Sandra Goudie, Dal Minogue to the AGM</li> <li>● find vote-counters/ scrutineers</li> <li>● make a motion at the AGM re notifying TCDC we oppose being part of MB North</li> </ul>	

### Watching brief:

- helicopter landing pad
- Civil Defence Community Defense Response Plan
- Aquaculture development plan
- lobby TCDC for footpath boat ramp west