

**Kuaotunu Residents and Ratepayers Association**  
Minutes of Committee Meeting  
held at Kuaotunu Fire Station  
17 January 2019

**Meeting opened:** 6:05pm

**Present:** Brent, Kathy, Keith, Kate, Alastair (Luke, briefly)

**Public:** --

**1. Apologies:** Ian, Carolyn

**2. Public Input:** --

**3. Minutes:** Minutes of the previous committee meeting, held 13 DEcember 2018, accepted as a true and accurate record. **moved:**Keith **seconded:** Alastair **Passed**

**Matters arising from the minutes:**

Update on the Medical Centre, from Bill Muir's public input question last meeting re public expenditure: from Brent's conversation with Alan Tiplady (TCDC), the council put \$250,000 in escrow as seed money for the medical centre, not all of which has been spent yet (but we don't know how much has, or what it's been spent on), and there is no further ratepayers' money involved; but the project is now in the hands of a Charitable Trust and further enquiries should be directed to its Chair Murray McLean. **Brent will communicate this to Bill.**

Watching brief: Kathy suggests that the agenda in future includes a list of watching-brief items, those which we are not actively pursuing but do not want to forget, so that our fingers are always on the pulse. Brent adds that we might encourage a KRRRA member or a community member with KRRRA's full support to stand for Community Board in the next elections, for a similar purpose.

Running through the action plan: Everything's been done - except the specific Public-Meeting prep items (get sticky notes, make "storyboards") - but these are now moot as we propose to change the proposed meeting format (see 6.1, below).

**4. Correspondence:**

inwards	outwards
<ul style="list-style-type: none"><li>● from Martin Smith, a copy of a letter to Council complaining about sea-legs boats parked on the beach</li><li>● x2 from David Paitai, re footpaths and half-pipe project</li><li>● from Alan Tiplady re Med Centre</li><li>● from Steve MacIntyre re Bluff Road:</li></ul>	<ul style="list-style-type: none"><li>● invitation to attend Feb 3 public meeting, to Scott Summerfield, Alan Tiplady, Heather Bruce (TCDC); Dean Allen (WRC); Alaine Holden (DoC); Liam Ryan (NZTA)</li></ul>

many tourists still attempting to get from Rings Beach to Matarangi via the Bluff as Google Maps still shows it as a viable route; has KRRRA (or anyone) informed Google that it's not?	
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**Correspondence accepted, moved:**Brent **seconded:**Kathy **Passed**

**Matters arising from the correspondence:** Brent to forward Steve MacIntyre's email to TCDC. Brent to invite Scott Simpson to Feb 3 meeting.

**5. Financial Report:** The bank balance stands at \$8500, of which \$3555 is donations held in escrow for the half-pipe project. Kathy has purchased the second half of the accounting software package. Kathy requires approval for expenditure of \$65.48 for paper and ink. **Approved.**

**Financial report accepted, moved:** Kathy **seconded:** Brent **Passed**

## **6. Items for Discussion:**

### **6.1 Community Plan Survey Update**

Advertising the public meeting:

- noticeboard: Kathy to print notice; Brent to post in noticeboard
- Informer ad Kathy & Brent to do
- Kuaotunu Katch-up - Kathy to do - one week before
- email the mailing list - Kathy - Brent & Kathy to co-draft the email, aiming for fun, engaging, and *not* combative or too serious
- encourage friends & neighbours to come - everybody

Meeting format:

#### Action plan forms

On arrival, attendees are each given a printed A4 of the top 6 items from the survey, with % respondents, other relevant info, and our idea for action, space for their ideas, tick-box for "I'd like to help", and a blank A4 for notes. Kathy & Brent to draft; Keith to print. These forms can be handed in at the end of the meeting or returned to a committee member later, or left in the red noticeboard box.

#### Welcome

Brent introduces the guests and KRRRA committee. (Scott Summerfield may have a few minutes to speak about the Council's plans for refreshing the Community Plan this year.) Our meeting is to make sure our community is clear on what it wants and how to get it, so our voices are heard during the Council's consultation (which will be for the whole Mercury Bay North are, *not* just Kuaotunu). Brent outlines format of the meeting, and will make clear that this is *not* the forum for debating the importance of each issue (the community has done that; cf survey results) but for coming up with concrete action plans for the *community* to pursue - not just the KRRRA.

Alastair to do a rough head-count.

## Buzz groups

For each of the top 6 points (see below) we will read through the point then have 3-4 minutes for small buzz groups to discuss concrete action ideas. The invited guests are available to answer questions if required. Committee members will circulate and participate during the buzz-sessions, and keep the focus on action. ACTIVE DOING-WORDS!!

## Feedback

After the short buzz-group session for each point we return to the floor and gather general feedback. This feedback will be minuted, as a record in conjunction with the handed-in action-plan forms. We aim for 15 minutes per point.

If time permits, after the top 6 have been discussed, we ask for action ideas for any of the other items on the survey. At the end of the meeting we remind people that it's not the end: keep thinking about ideas, communicating with the KRRRA, and volunteering to help with action plans.

What's next? The KRRRA collates all the handouts and formalises action plans. These will be published in the next Newsletter (end of February), and we will develop working groups.

## The top 6:

- *Manage development: action: register in writing the community's strong wishes against planned changes towards more intensive residential-style zoning, and request the Council strictly adhere to current zoning regulations.*
- *support environmental initiatives: action: establish an umbrella charitable trust with a credible board with Central Gov't pull, to support (not manage) the sub-peninsula's many laudable environmental groups (KEA, Project Kiwi, Wolf/Pickford, Rings Beach track...) and give them lobbying power*
- *Cycle & pedestrian-friendly -*
  - *footpaths: give update on footpath status: Boat Ramp east to Reserve, NZTA currently letting contracts, work should be completed August 2019; Gray's to Boat Ramp will be done 2020. Ask for ideas for Waitaia to village.*
  - *Action: Agree on plan to create shared traffic zone; lobby council to get it included in Long Term Plan. **Brent to get colour A1 picture printed.***
- *water quality - no more monitoring! Action: Community working bees plant riparian zones with plants provided by WRC.*
- *maintain & expand bush tracks - action: community volunteers create 1-hour track from KT reserve up the Blackjack and down the ridge exiting along the ? stream*
- *Civil Defence plan: Keith will give update on the Community Driven emergency Response Plan. Action: attend upcoming meetings of Community Response Group. **Keith to refine this update.***

## **6.2 Half-pipe update**

We didn't get the NZ Community Trust grant - because as it's TCDC land and they will own it, they need to make the application. Council has said they are happy to do this on our behalf. **Kathy to get paperwork to TCDC by end of January.** Fundraising will kick off this Sunday with a photo-shoot: Luke is organising this, Flea is doing photos for free. \$3555 in community donations has been received so far. We'll set up a thermometer sign to track fundraising. There will be a meeting on Tuesday with DoC, NZTA, Emergency Services, Tamate Ra on site re helicopter; **Kathy** will confirm times and crash the meeting! **Kathy will work on other funding applications:** Lotteries Commission, Trust Waikato, Community Trust.

### 6.3 Constitution Update

The re-drafted Constitution is nearly ready to be sent out for perusal, with two last amendments: 1) to clarify the difference between “advance-voting papers” and “nominating a proxy”; 2) to add “committee members *declare* a conflict of interest” to 9.3. The meeting agrees to these amendments.

### 6.4 Draft General Policy Reserve Management Plan

Alastair has drafted a submission, particularly requesting that when proposing significant moves or changes to existing plans, thorough consultation includes *Residents and Ratepayers groups where such exist*, and minuted resolutions thereof.

**Resolution:** that Alastair sends the agreed-on submission on Draft TCDC General Policies Reserve Management Plan by 18/01/2019

**moved:** Brent

**Seconded:** Keith

**Passed**

### 6.5 Update on proposed AGM procedures

Deferred until the next meeting

## 7. Any other business:

### Helipad site

Brent showed us a picture, from Alan Tiplady TCDC, of the proposed concrete landing site at the Recreation Reserve. The picture includes 12 possible parking spaces and Alan wants to know if we want them. The meeting feels that tar-sealed car parks do not contribute to the more pedestrian-friendly village the community has signalled it wants (through the CP survey), so **Brent to answer AT, no thanks** - however, we would like to know how much money the Council was prepared to spend on the car parks, and request that those funds be directed towards footpaths instead.

### Noticeboard

Alastair says many of his Stargazers customers come via the noticeboard, so it is working. However the meeting agrees it should be restricted to local businesses, so **Brent to check the board** and remove non-local business advertising.

**8. Meeting closed:** 8:15

**Next meeting:** Thursday 21 February 6pm Fire Station

## ACTION SUMMARY

who	what	done?
Brent	<ul style="list-style-type: none"> <li>● communicate Med Centre update to Bill Muir</li> <li>● forward SM's email to TCDC</li> <li>● invite Scott Simpson to Feb 3 meeting</li> <li>● post public-meeting notice in noticeboard</li> <li>● draft (with Kathy) the email invitation to public meeting: fun and engaging</li> <li>● get colour A1 print of shared traffic zone proposal</li> <li>● tell AT no thanks to the car parks at the Recreation Reserve (but please put the \$ towards footpaths)</li> <li>● check noticeboard &amp; remove non-local business advertising</li> </ul>	
Kathy	<ul style="list-style-type: none"> <li>● print public-meeting notice for Brent</li> <li>● post notice of meeting on KT Katch-up one week prior</li> <li>● email re public meeting</li> <li>● buy big box of pens</li> <li>● forward half-pipe funding application paperwork to TCDC by end Jan</li> <li>● work on Lotteries Commission &amp; Community Trust funding applications for half-pipe</li> <li>● attend Tuesday meeting at Recreation Reserve</li> </ul>	
Kate		
Keith	<ul style="list-style-type: none"> <li>● print A4 top-6 community survey papers, find cardboard</li> <li>● refine civil-defence plan update</li> </ul>	
Alastair	<ul style="list-style-type: none"> <li>● head-count at the public meeting</li> </ul>	
everybody	encourage friends & neighbours to attend public meeting	