

**Kuaotunu Residents and Ratepayers Association**  
Minutes of Committee Meeting  
held at Luke's Kitchen  
18 October 2018

**Meeting opened:** 6:32 pm

**Present:** Brent Page, Kathy Speirs, Ian Preece, Carolyn Gibbs, Luke Reilly, Keith Goodall, Kate Nielsen

**Public:** --

**Apologies:** Alastair Brickell, Isabel Palmer, Chris Twemlow

**Public Input:** --

**Extra Agenda Item:** Resignations from Chris and Isabel, whether to accept or not. There was discussion over the reason(s) for the resignations, as they weren't clear. The committee agrees that the differences of opinion and style between all members is what makes the committee strong; we represent a very broad cross-section of the community; all of us have specific and useful skills; our committee would be lesser without Chris and Isabel. We do not want to let this committee flounder and return to the state of disharmony it has been on previous years; we need to put effort into finding a way of making it work.

Resolution: that the committee asks Isabel and Chris to reconsider their decision to resign.
--

**moved:** Carolyn **seconded:** Keith **passed unanimously**

**Kate to draft an email for Brent to send on behalf of the committee**

**Minutes:** Minutes of the previous committee meeting, held 20 Sept 2018, accepted as a true and accurate record. **moved:** CG **seconded:** BP **Passed**

**Matters arising from the minutes:** Running through the action plan:

- Caro/Kathy CP publication - done
- Brent - October agenda - done, **but** this needs to be done earlier next time, and posted on the website and in the noticeboard
- Comms Team - minor changes to DB history - done
- Kate - done
- Iz
  - NL inclusions - done
  - agenda & meeting notice in noticeboard *not* done
    - matter arising: **Brent to take over noticeboard management**
- Chris - letter of introduction to iwi - work-in-progress; wait to see what community response is in CP to inform forward movement
- Keith - FB booking for next meeting needs confirmation but has verbal OK
- Kathy - done



## Items for Discussion:

**6.1 Half-pipe funding application** David Paitai has been helpful. He suggested applying to NZ Community Trust, which is easy - and soon (15 Nov). The application requires a resolution.

Resolution: that the committee agrees to apply to NZ Community Trust for funding to build a skateboard half-pipe for up to \$90,000.00

**moved:** Kathy      **seconded:** Keith

The committee acknowledges that the KRRRA's bank account will hold the funds but they will be coded separate to the committee's own funds.

**6.2 Constitution** After the June meeting Brent contacted Viv Maclean and John Thorburn asking for input into a constitution revision. Changes were drafted and emailed to the committee, but discussion was postponed. We will look at this at the next meeting. **Kathy to put current draft in dropbox. Brent, Kathy, Ian to meet and discuss changes, pass by Viv and John, and return to committee.**

**6.3 CP refresh** It's underway and we've had 40 responses already - more than the 2009 Plan had in total! Kathy's analysis of website visits show that electronic communication - newsletter, KT Katchup - has a significant effect on numbers of people looking at the website.

- Public meeting January is becoming mostly out-of-towners, should we have it in February when more actual ratepayers are here? **Kathy to include a quick poll in the next newsletter: of these two dates, which would you come to?** The meeting could also be our end-of-year knees-up?
- CG suggested big bits of paper & post-it notes for public to give ideas: consultative process
- IP suggested we be ahead of the game before the public meeting: have action-plan ideas ready to go, to achieve things early, generate momentum, and lead to the bigger goals. **Everyone to list 3-5 points they individually will champion: what to do, and how to do it.**

### Further means of dissemination:

- **Kathy to put CP link on website, bold on front page**
- follow up non-respondents with a direct email this Saturday - Labour Weekend (whole list, not just KRRRA subscribers); the email will need an interesting heading like "Future of Kuaotunu", and should include an invitation to the January (February?) public meeting to discuss results and action plans. **Kathy to do.**
- printed copies for Luke's Kitchen, 10 Artists
- laminated copy for Luke's
- copy/notice in noticeboard **Keith to print and laminate.** Thanks Keith!
- **Everyone** to work their own neighbourhood exhorting folks to fill in the survey

Tangentially - **Carolyn to organise drone footage of KT village** to be overlaid with shared-traffic-zone graphics

**6.4 Newsletter** Agreed that until we have responses from Chris and Isabel, who are half of the Comms Team, we will postpone further discussion of form and function of the newsletter. In the meantime **Ian and Kathy** (the other half of the Comms Team) **will review the existing guidelines**. All agreed, however, that in principal we want to have a newsletter, as communication & engagement with the wider community are essential.

**6.5 National Residents and Ratepayers Association** is organising a conference in Nelson. Do we wish to be represented there? No. Although we will keep a watching brief as it may become a useful forum for sharing ideas and perhaps resources for dealing with, for example, NZTA. Tangentially, Brent wondered whether we should have a Facebook page? No: too time-consuming, would require a manager, would vastly change the dynamic of the group and how we work.

**Any other business:**

Brent reported on his mini-meetings with Maxine McRobbie re the library: she let him know the tender had been awarded and work was under way; and Scott Summerfield, who had been forwarded the CP survey, and is rapt we're being proactive and wants to be kept in the loop.

**Meeting closed:** 8:25

**Next meeting:** Thursday 15 November, at the Fire Brigade, 6pm  
Ian plans to attend electronically.

## ACTION SUMMARY

who	what	done?
Kate	<ul style="list-style-type: none"> <li>● draft email to IGP and CT asking to reconsider resignations</li> </ul>	
Brent	<ul style="list-style-type: none"> <li>● manage noticeboard</li> <li>● meet with Kathy &amp; Ian re Constitution</li> </ul>	
Ian	<ul style="list-style-type: none"> <li>● respond to Sheila re newsletter concerns</li> <li>● meet with Kathy &amp; Brent re Constitution</li> <li>● meet with Kathy re NL schedule</li> </ul>	
Kathy	<ul style="list-style-type: none"> <li>● put current draft of Constitution changes in dropbox</li> <li>● meet with Brent &amp; Ian re Constitution</li> <li>● include poll re public meeting date in NL</li> <li>● put link to CP Survey on website, big and bold on front page</li> <li>● email CP follow-up</li> <li>● meet with Ian re NL schedule</li> </ul>	
Keith	<ul style="list-style-type: none"> <li>● print hard copies of CP</li> <li>● laminate a copy for Luke's Kitchen</li> </ul>	
Everyone	<ul style="list-style-type: none"> <li>● make list of 3-5 things from the CP they would champion, with practical ideas how</li> <li>● make sure their neighbours complete the CP survey</li> </ul>	
Carolyn	<ul style="list-style-type: none"> <li>● organise drone footage of village</li> </ul>	