

2018 Kuaotunu Residents and Ratepayers Association
Minutes of Committee Meeting
held at Luke's Kitchen
21 June 2018

Meeting opened: 18:05

Present: Brent, Kate, Luke, Chris, Alastair, Keith, Isabel

Public: Sheila Westley

Apologies: Kathy, Ian, Carolyn

Public Input: Sheila is here to see if there's anything further on her Domain Board queries from last meeting. Brent assured her it would come up in Matters Arising.

Minutes: Minutes of the previous committee meeting, held 17 May, accepted as a true and accurate record.**moved:** Keith **seconded:** Isabel **Passed**

Matters arising from the minutes: Running through the action plan:

Kate has composed first draft of letter supporting Ian's application to Coromandel Catchment Committee but needs to follow through. **Kate to send draft to Ian & Brent for approval.**

Keith's letter to Allan Tiplady has been sent and replied to and forwarded to Scott Farrell. We're waiting on a reply from him. **Keith to chase up Scott.**

Alastair has spoken to DB and emailed the committee the answers. In summary: after the Library expenditure the DB will have approx \$30,000 remaining, which may be spent on re-roofing the toilet block and/or on other community projects, on which they are happy to receive submissions. SW from the floor says there is still confusion in the community about why the DB exists if it's not a legal body and why they are receiving income from land which is DoC's not theirs. It was agreed that, while in the past there may have been very little community interest that has now changed so full transparency is needed, and the KRRRA and the DB should both communicate openly with each other and the wider community to facilitate this. Alastair as a member of both is to be the main conduit. The committee agreed that the next newsletter should contain a brief history of the DB, emphasising its separateness from the KRRRA, and an invitation to people to approach them with suggestions for spending the funds. **Alastair to write DB history and pass on to Comms committee for newsletter.**

Ian has completed his action list.

Brent has talked to Paul Kelly: although the Community Board has no obligation to consult with KRRRA, BP suggested that as a matter of good faith they should, especially on matters relating to green space, which our community hasn't signalled we are very concerned with. However it is KRRRA's responsibility to check online for dates and agendas of CB meetings and to attend. In the past a roster was set up among KRRRA members to take turns attending.

Chris has signalled our interest in making a submission to the Reserve Management Plan Review. *Later in the meeting more specifics of this submission came up: we don't want beachfront reserves developed, and we want the residential sections that are currently marked on the zoning plan to be removed.*

Carolyn and Kathy have completed all their actions.

Correspondence:

inwards	outwards
<ul style="list-style-type: none"> ● update on NZTA’s erosion-repair plans. Disappointingly, Rob Mackie’s plan for full repair + footpath was rejected and only emergency repairs have been done ● from John Scott re waste collection ● from Elisabeth Resl ERPRO re beach erosion & community plan ● From Paula Williams Project Kiwi, requesting inclusion in next newsletter ● from IRD confirming extension of KRRRA’s status as non-profit body ● from Dean Allen, reply re water quality measurement & improvement ● from Maxine McRobbie with library update ● from Chris, response to discussion re amendment and subsequent reversal of amendment of 15 March minutes 	<ul style="list-style-type: none"> ● to Elisabeth Resl ● reply to Maxine ● reply to Dean Allen

Correspondence accepted, moved:Keith seconded:Brent

Passed

Matters arising from the correspondence:

- There was some discussion as to what we can do to get the footpaths done, after decades of inaction from authorities. Keith suggested fundraising and doing it ourselves, or offering a 50/50 split with TCDC. A cycle/footpath between Waitaia and Rings is the ultimate goal. Some sections require NZTA co-operation; others - Pumpkin Flat to the bridge - can be done just off the road: nothing flash, just a bit of weed-eating and some loads of sand/gravel provided by locals; a small footbridge would be necessary. A working bee needs organising to make it happen. **Someone organise a footpath working bee.**
- The broadband cable is still just hanging by a thread; the glue holding it together is deteriorating. Although Chorus is checking regularly we still need to keep on them. **Chris to write to Chorus (again) with photos and a re-iteration of our concerns.**
- Isabel will include Project Kiwi in the next newsletter.
- The DB has sent out library-project tender documents to local tradesmen and Maxine is waiting to hear; precise costings not yet available. Isabel pointed out the KRRRA has an obligation of due diligence for local projects, specific to the library, an indication of to whom the tenders have been offered would be much appreciated, in the interests of transparency; Ian has asked Maxine to keep the updates coming. It was suggested that plans and progress be posted on the noticeboard as a way of keeping the community informed.

Financial Report:

In the absence of our Treasurer Brent read the report (attached below), including a request for expenditure of \$120 for 12 months sub to Tockify calendar and \$320 for 12 months hosting new site. The tech folks present agreed that was a reasonable cost, although Chris would like to see a budget for the whole expenditure including on-going maintenance costs. Proposed time-line: final review by committee around 23 June, end of June soft-launch among selected community members, end of July full launch. The committee is happy with the website progress and Kathy's work on it. **Brent to contact Kathy approving expenditure, applauding her work to date, and recommending she get on with having a holiday! Everyone to provide feedback on website over the next few days.** Brent reminded the committee that when feedback is requested a non-reply doesn't count as acquiescence! Please respond actively.

Resolution: that the committee approves website expenditure as per the Financial Report

Moved: Alastair

Seconded: Chris

Passed

Financial report accepted, moved: Brent

seconded: Kate

Passed

Matters Arising from Financial Report:

Kathy has asked for a better map of Kuaotunu in the context of the wider area; it was suggested that Carrie could provide one. Keith says we need to thank her properly in some way - pay for her service, or some sort of koha. **Luke to liase with Carrie Richards re map.**

Items for discussion:

6.1 NZTA/TCDC plans for erosion repair: discussed during Correspondence.

6.2 Community Plan- Brent thanked Carolyn for kicking us off and reminded the meeting that we're at the beginning of a 90-minute game with the CP, with lots more play to come. We discussed the difference between "refreshing the community plan" and a questionnaire: while they are interlinked, and one may be used as part of the other, they are separate disciplines. The 10-question Survey Monkey, while useful, will get us limited and fairly black-and-white info. For our Plan to have credibility with TCDC, Community Board, NZTA, other agencies, it must be robust and thorough. We also need as much community uptake as possible (the 2009 plan had only 40 respondents.) It was agreed that we should use the CP2009 as a base: it's robust and thorough and professional. We ask people to read it, (**it needs to be on our website! **Brent to ask Kathy to upload it. Kathy to upload it.**)agree or disagree with its points, then ask *what else?*, and give them some of the ideas we've come up with to inspire them to think creatively:

- Dark Sky Village
- zero-waste
- sustainable village
- shared-use traffic zone through the centre of the Village, clearly demarcating a zone for bikes, pedestrians, pets, pushchairs, cars, etc

- limited titles (lots of difficulties in telling property owners they're no longer allowed to sub-divide, but can ask TCDC to mandate no change to zoning, for wetlands to be preserved as SNAs, to ensure beachfront reserve areas are never developed; with a credible CP behind us we can appeal more effectively at hearings)
- arts community

Other points:

- all available platforms should be used to reach the most people, possibly with a different message/approach for each
 - email all (approx) 325 addresses on our contact list
 - old-fashioned door-knocking
 - info marquees at other local events, like Local Stories and 10 Artists
 - committee members each undertake to ask 15 people directly
- SW points out that it's hard to get feedback, so we need some sort of hook to get respondents to open the attachment and engage
 - something with shock value, like "Do you want a McDonald's in KT?" or "Do you want KT to look like Pauanui (or similar)"
 - or offer one of our ideas like Dark Sky Village to respond to

Next step, **Brent, Caro, Isabel to meet and draft exciting first page to the email appeal.** Brent thanked Carolyn for her work so far.

6.3 Domain Board: covered in Correspondence

6.4 Comms Team update: Isabel presented an outline of the Newsletter purpose and procedure.

Resolution: that, following the Comms Team update, the committee agrees to publish a newsletter 6 x year, approximately per the schedule presented

moved:Brent

seconded: Luke

Passed

6.5 Waste collection, from John Scott's letter: we applaud the efforts of John as part of Murray Speirs' team who keep our roadsides tidy. An advantage of the new hub-style website is that individuals like John can more easily connect with like-minded folks and co-ordinate efforts. Mention was made of The Lost Spring's community hero rewards - SW said she'd nominated Annemieke. Team Murray's work should be mentioned in the newsletter.

6.6 Kauri Die-Back; response needed to Brian Dixon's letter asking what we - KRRRA and/or community - are doing. Chris will write to Coromandel Dieback Forum for an update on latest local protocols; in the meantime Mr Dixon should consult Ministry of Primary Industry's website. Local work includes DoC re-aligning bridges and upgrading track in the Waitaia loop. **Chris to draft letter to Coro Dieback Forum for info, and write to B Dixon telling him info is on the way, and to look at MPI site.**

6.7 Jet-ski lanes: this was a re-visiting of the confusion over buoyage and boat-lanes among the previous committee. There had been some fear that reserve development at the Blackjack end

of the beach had an ulterior motive of relieving congestion at the boat ramp. Chris requested the re-instatement of a boat-ramp sub-committee, with a KRRRA member as chair and seconding people like Bill Muir and Bruce Pilkington, drawing on the knowledge of and encouraging the engagement of the established boatie community. Keith offered to be involved if no-one else would, but withdrew with alacrity when Luke's name was put forward! He (Keith) did point out we need to keep sustainability at the forefront of our minds, especially as the boat ramp is one of the busiest pressure points in the summer.

Resolution: that the KRRRA forms a Boat Ramp Sub-committee, chaired by Luke, and invites 2 community members (we suggest Bill and Bruce) to be part of it, with the purpose of meeting when needed to ensure that maintenance and use of the boat ramp fits with the community's wishes.

Moved: Chris

Seconded: Isabel

Passed

On a related issue, Chris pointed out the tiles and mud-cloth holding the Blackjack boat ramp together are falling apart. **Keith to contact Scott Farrell again, requesting an on-site meeting to discuss our concerns over the deterioration.**

6.8 Constitution: Brent will look at it again and invite Viv Maclean and John Thorburn, who both spoke in favour of a constitutional revamp at the AGM, for ideas for amendments. **Brent to contact Viv and John (and also ask Viv if she has the original image for the logo).**

Any Other Business

- Alastair brought up the logo - there was some discussion about needing a new one, if so Viv or Carrie could be approached - but the general consensus was we're content with what we've got.
- Luke gave an update on the skate-ramp. He showed the meeting the plans, said constings have been done, several local builders and interested parties are willing and ready to donate time and possibly materials. The community has already signalled its approval, through Vinnie Russell's petition last year; the KRRRA last year also wrote to the council in support of Vinnie's proposal. Alastair said the DB is happy to hear a submission and request for funds; he suggested a letter to DB Secretary Birgit Chilwell, which includes costings. Chris and Brent both stressed the need to see physically exactly where the half-pipe would go and how it will affect/be affected by football parking, library construction and use, food forest, petanque court, etc. **Luke to work with Rory and Vinnie to get proposal to DB.** Kate passed on some Waitai residents' discontent with the lack of local consultation prior to works undertaken on Waitaia Rd.
- Isabel suggested that noticeboard duties pass from Kate to Isabel, as she is closer.

Resolution: that noticeboard duties pass from Kate to Isabel

Moved: Brent

Seconded: Alastair

Passed

Kate to give Isabel noticeboard keys.

- Isabel asked who was responsible for the new speed sign on SH 25 just W of the tennis courts; NZTA was the answer.
- Isabel checked if the committee was happy for her to be energetically promoting arts events in the community: the answer, a resounding yes.

Meeting closed: 20:47

Next meeting: Thurs 19 July, 18:00, Luke's

FINANCIAL REPORT – as at 19 June 2018			
Account Balances		Proposed Expenses Requiring Approval	
\$ Amount		\$ Amount	
1,388.03	Kiwibank NOW acct	11.50	28 Jun: 1 month Kuaotunu website (under development - to be discontinued once new site goes live)
3,745.34	Kiwibank On Call acct	31.40	22 Jun: 1 month existing KRRR website (to be discontinued once new site goes live)
11.70	Petty cash	120.00	12 months Tockify calendar subscription (approx - £60 incl 20% discount for non-profit)
30.00	Cash/chqs due to be banked	320.00	12 months hosting new Kuaotunu site (incl 30% discount for non-profit)
\$5,175.07		\$482.90	
Payments Made Since Last Report			
34.61	Alastair Brickell – AGM exps		
231.13	Kathy Speirs – Web exps & Cashbook software		
\$265.74			
Current Financial Members:			
Financial to 31 Mar 2018:	84	38%	
Financial to 31 Mar 2019:	118	53%	
Financial to 31 Mar 2023:	19	9%	
	221	<i>(Last month: 222)</i>	
* Note that details of all creditor invoices are stored in Dropbox (7. Financial > 1. Creditor Invoices)			

ACTION SUMMARY

who	what	done?
Kate	<ul style="list-style-type: none"> • send draft of Ian's CCC application support letter to Ian and Brent for approval • hand over noticeboard keys to Isabel 	
Keith	<ul style="list-style-type: none"> • chase up Scott Farrell re on-site meeting at Blackjack boat ramp to discuss deterioration 	
Alastair	write brief DB history & pass on to Comms team for newsletter	
Someone?	organise working bee to create P. Flat-Bridge corner footpath	
Chris	<ul style="list-style-type: none"> • write to Chorus (again) with photos of broadband cable in peril • draft letter to Coromandel Dieback Forum, asking for latest protocols • write to Brian Dixon re above 	
Brent	<ul style="list-style-type: none"> • contact Kathy approving website expenditure, applauding her work to date, and recommending she get on with her holiday • ask Kathy to upload CP2009 to website • meet with Isabel & Caro to draft exciting first page of CP-refresher-email-appeal • contact Viv and John inviting ideas for constitution amendments • ask Viv re logo original 	
everyone	provide website feedback to Kathy	
Luke	<ul style="list-style-type: none"> • liaise with Carrie re map for website • work with Rory & Vinnie to get half-pipe proposal to DB 	
Kathy	upload CP2009 to website	
Isabel	meet with Brent & Caro re exciting email	
Carolyn	meet with Brent & Isabel re exciting email	

Newsletter

KRRA Logo image (*must ask Viv M for original*)

x 6 a year

2 Flashes equal the 6th Issue.

Published after every second Ratepayers meeting
and wedged after Informer publication which is published first week of the month.

Purpose

Primarily KRRA news (not all read minutes)

Formalising dates

Winter

June /July 25th

August/September 25th

Spring

October / November 25th

Summer

News Flash

Special edition December reminder January Summer Meeting

Dec/January 25th

Autumn

News Flash

Special edition pre Easter reminder AGM

April /May 25th

Deadline cutoffs ... week prior

Contributions ...150 words ...encourage community voice contributions

(model Coromandel Magazine. M Beach Post).with

Links to Community groups contributing.

Editing

format, flow, theme but maintaining community feel.

Length to be decided

Outreach

Digital to

*all on KRRA Database

*to KKatchup

Send to digital copy to

MBPost .Liam may use items in following months

Informer ..Stephan may query items for content .

Print and print costs and run off ?

* Highlights on NBoard

Question ?

Lukes x copies

Store x copies

Te Reinga School has their News sheet in general store