

Kuaotunu Residents and Ratepayers Association
Minutes of Committee meeting
held at the Kuaotunu Hall
29 April 2018

Meeting opened: 6:30pm

Present: committee members Ian Preece, Keith Goodall, Brent Page, Carolyn Gibbs, Kate Nielsen, Chris Twemlow, Isabel Gilbert-Palmer, Kathy Speirs, Luke Reilly, Alastair Brickell
members of the public Sheila & Chris Westley, Klaudia Mcleod, Bill Muir, Harriette Brickell, Nedilka

Apologies: none

Introductions:

Members of the new committee briefly introduced themselves; there was a general feeling of consensus regarding our reasons for standing, and our wish for a respectful, honest, and transparent working dynamic.

Selection of officers:

- **Chair:** Brent was nominated by Keith and seconded by Kathy/Carol/ Ian/Chris. Brent was happy to accept the role if no-one else had a burning desire for it. Kate was nominated by Isabel and said she would accept reluctantly if necessary. After discussion of division of other roles & responsibilities, Brent was duly elected Chair. Kate will be Acting Chair in Brent's absence.
- **Secretary:** it was decided to divide this role into Minute-Taker and Secretary. Ian was elected Secretary, to deal with correspondence, and Kate was elected Minute-taker.
- **Treasurer:** Kathy was nominated by Keith and seconded by Alastair. She accepted with the proviso that the committee purchase some software to aid her. There was general agreement to this and some discussion of type and cost.

Discussion of further roles and responsibilities: Brent suggested there be a new role of Communications Officer, or a sub-committee, to deal with online communications. Keith pointed out how **surveys** need to be created by the whole group rather than by a small group and amended via email, which is inefficient; and how essential asking the right questions is. Carolyn expressed an interest in surveys.

Kathy brought up the **newsletter** as separate from surveys: it was generally agreed that the newsletter is a *community* newsletter (initiated by the KRRRA), highlighting widely-varied community news, and with a link to the KRRRA website for meeting-minutes. Brent noted it was important to keep minutes and newsletter distinct so as not to degrade the integrity of the minutes as a public record. Chris suggested that various community groups be able to contribute in their own voice; Kathy's reservation was that if 5 or 6 groups had 500 words each the whole newsletter could get unwieldy and wouldn't be read. A compromise was suggested,

that community groups get 50 words + photo + link to more information. Ian said these were points for the **Communications Working Group** to decide. **Isabel, Ian, and Kathy are to form this group, with Chris helping with the set-up**, and the group will draw on other committee members and members of the wider community for input as necessary. Chris also suggested read-only **Dropbox or Google Drive** for sub-committees to share work-in-progress documents.

Public Input:

It was agreed in the interest of a relaxed and inclusive atmosphere that folks can just turn up - although we should encourage some notice given, so that items can be added to the agenda beforehand enabling other interested parties to attend.

Sheila from the floor recommended a time limit on public input, and suggested that detailed submissions have speaking notes and relevant documents prepared in advance in the interests of efficiency; 3 minutes was agreed on as a flexible guideline. The committee hears the presentation and moves to accept the *presentation*, not make any decision thereto.

The public input session is open and conversational - i.e. anyone can speak and respond - but during the committee meeting proper the public are observers with input invited at the committee's discretion.

Minutes:

Minutes of the AGM have been circulated and the committee are happy for them to be posted publicly as a draft, pending approval at next year's AGM.

Minutes of the previous committee meeting, held 15 March 2018, were read by Alastair.

Chris had some points to raise:

- could the new committee re-visit the Constitution changes re tax-exempt status, as the general feeling at the AGM was in agreement with those specific clauses required by the IRD even though the rest of the changes were not approved? After some discussion a resolution was tabled:

<p>Resolution: this committee supports Kathy communication with the IRD asking for a 12-month extension of tax-exempt status to sufficiently canvass our members to make the required changes to our Constitution</p>
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Moved:Alastair **seconded:**Chris **Passed**

- KRRA continues to advocate for maintenance and upgrade of infrastructure:
 - the erosion around the telecommunications cable; correspondence on this issue has been ongoing for over a year
 - Blackjack boat ramp repair: it is now dangerous to use. Bill Muir's comments from the floor: *if the existing boat ramp goes off the Community Board's register it*

won't be maintained. It needs to be kept safe for emergency use. The TCDC is ignoring it, so the KRRRA needs to keep prodding the Community Board. Ian suggested Emergency Services - KT Fire Brigade, Matarangi FB, Coastguard - be part of this conversation. **Ian will contact the Coastguard. Brent will talk to Allan Tiplady.** Kate said it was important we understand and communicate clearly that we are talking about *maintenance to a basic safe usable standard* and not development or enhancement. All agreed.

- misinformation on social media: Chris requested that the sentence regarding posts he made on social media be struck from the minutes. The committee agreed to do so; Chair Brent reminded us to look forward with positivity rather than conduct autopsies on past conflicts; Kathy suggested we develop a policy on what committee members can and cannot say on social media. Bill Muir reiterated the loss of potential funding for more yellow buoys because of poor communications within the community.

Minutes accepted, moved: Brent, providing that one sentence be struck **seconded:** Kate
Passed

Correspondence:

Inwards	Outwards
<ul style="list-style-type: none"> • Brian Dixon re Kauri Dieback - Chris to ask Kauri 2000 what action they'd like KRRRA to take • 4 April from Higgins: they will re-assess the erosion and update us • 10 April from Rob Mackie at Higgins: they've been busy with the Thames Coast repair but the KT storm damage has been logged and approved but he can't give specific time & scope of works; expected to begin May 2018 	<ul style="list-style-type: none"> • WRC Biodiversity & Funding Project Manager, in support of Ring's Beach Wetlands Group funding application • Mark Lilley re erosion around gabions, incl. photos, noting nothing had been done but road cones placed • Reply to Rob from Higgins: please keep us updated, and remember provision is to be made for footpath from boat ramp to KT West • Dean Allen thanks for receipt of water sampling report

Correspondence accepted, moved: Kathy **seconded:** Keith

Matters arising from the correspondence:

Chris applauded Alastair's work on following through with infrastructure-related correspondence and suggested he carry on with that work during the transition of Secretaries.

Ian highlighted KRRRA's role as clean-water advocate; he is intending to speak on the issue at WRC public submissions. **Ian to report back to KRRRA afterwards.**

Keith formally thanked Alastair for his work as Secretary and the committee concurred.

Financial Report:

Kathy reported that the KRRA has \$3383.78, including \$11.70 petty cash, in the bank; and now has 222 members; and the annual accounts have been filed.

Resolution: Kathy moved that she purchase Cashbook Complete software for \$180 (tbc).

Moved: Kathy

Seconded: Carolyn

Passed

Domain Board:

Kathy suggested the KRRA leverage DB funds to apply for grants for upgrading community amenities; Chris noted that would change KRRA's role and scope; Carolyn asked why the DB isn't doing such work themselves: it is not a legal entity (Kathy); Klaudia told the committee how when the Kuaotunu Sport Group applied for DB money they were told funds were available for structures only, not repairs & maintenance. Brent brought up the still widespread confusion over the DB and its relationship to TCDC and KRRA. **Brent will ask Allan Tiplady to clarify these relationships.**

Brent suggested the Domain Board discussion be parked for now as the overarching point is the refreshing of the 2009 Community Plan; the community needs to be consulted re the KRRA's role as an advocacy and/or fundraising group.

Financial report accepted, moved: Alastair

seconded: Ian

Passed

General Business:

AGM debrief

- voting procedure will be addressed later in the year
- Constitutional change procedure touched on in Financial Report; we will wait for a response from the IRD re tax-exempt status before any other action is taken. There was some discussion of the feeling at the AGM that the current Constitution is inadequate and needs a complete revamp, rather than just a few tweaks, but there was no clarity over what would best replace it. This needs further conversation.

KRRA Roles, Plans, Procedures: and Community Plan

Much discussion was had re how to effect the review of the 2009 Plan. We felt we could as a community create our own new plan, with a different process from the top-down TCDC plan.

Surveys:

- Luke praised the simplicity of the Destination Coromandel logo survey. **Luke will talk to Hadley about the creating of the survey.**
- Ian referred to the Art Escape survey monkey that is easy to build and can ask respondents to rank priorities

Other ideas:

- Kate and Chris referred to the Imagine Chicago initiative and the Whangapoua Catchment Plan review, regarding community-engagement exercises, and it was agreed

that while the idea is interesting in practice these would be time-consuming and wouldn't easily include non-resident ratepayers

- Kate referred to the concept of Appreciative Inquiry (although she did not refer to it as such because she couldn't remember the name, but has since looked it up!): focus on what works and how to improve it, rather than a "deficit approach".

The next step is to come up with questions to ask the community from which to make a new plan (reiterating the need for *the right questions*). As a starting point, **each committee member will make a list of their top priorities to bring to the next meeting**. We'll use these ideas to frame the community survey, and the 2009 plan will be distilled for distribution alongside.

Any other business:

Subscriptions:

Resolution: that Kathy emails to financial members reminding them that the annual \$10 subscription is now due, and offering the option of a 5-year membership
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Moved: Brent

Seconded: Carolyn

Passed

Reserve Concessions:

Chris asked if the committee wanted to make a submission on a possible jet-ski concession on the reserve, as this is clearly *not* in the current Community Plan. Luke said any concession proposal would need to go through the Community Board, who should, ideally, come to the KRRRA for consultation before agreeing to it. **Brent will ask Allan Tiplady if there is any such proposal in the works, and request the KRRRA be consulted.**

Petanque Court:

Ian queried the design, funding, and building process as the court is not fit-for-purpose, may not be value-for-money, and may represent in the community's eyes poor governance of funding and project follow-through. Isabel gave design specs to Alastair on the Domain Board. **Alastair is to clarify with the DB who approved the project, who designed it and to what specs, what was the budget and how was it spent, and report back to the KRRRA.**

There was more discussion about the confusion around the Domain Board. It is important that the KRRRA is seen as following through on projects, and building stuff that's useful. This lesson can be applied to other projects such as the library.

Meeting closed: 9:05

Next meeting: Thursday 17 May 7pm KT Hall

Luke kindly offered use of the cafe as a meeting venue in the event of the Hall being unavailable - thanks Luke!

ACTION SUMMARY 29 April minutes

who	what	done?
Ian Isabel Kathy Chris	set up Communications Working Group	
Ian	contact Coastguard re emergency use of Blackjack boat ramp	
Brent	talk to Allan Tiplady about: <ul style="list-style-type: none"> ● jet-ski concession ● repairs & maintenance of Blackjack boat ramp ● Domain Board and its relationship to TCDC Community Board and KRRA ● petanque court ● helicopter landing pad 	
Chris	ask Kauri2000 what they'd like us to do re Kauri Dieback	
Luke	ask Hadley re Destination Coromandel logo survey and how it was created	
Alastair	ask Domain Board to clarify re petanque court who approved the project, who designed it and to what specs, what the budget was and how it was spent	
Ian	report on his council submission re water quality	
all of us	bring list of KT priorities to next meeting, to frame Community Plan survey	

