

Kuaotunu Residents and Ratepayers Association
Minutes of Committee Meeting
held at Luke's Kitchen
20 September 2018

Meeting opened: 6:10pm

Present: Brent, Kathy, Luke, Keith, Isabel, Carolyn, Kate, Chris

Apologies: Ian, Alastair

Invited speaker: David Paitai, Dept Internal Affairs

Public: Gael & Martin, Jill K, Sheila W, Dave Wight

Brent welcomed David Paitai and the members of the public. David gave a presentation on his role as Kaitohutohu (Community Advisor). David began by acknowledging our community spirit and applauding the way we have recently handled community disagreements: by getting together and talking, and finding solutions. He will email us the slides and data from his presentation (**Kate to pass these on to committee**), but key points were:

- his role is to administer philanthropic funds, and to support communities - not tell them what to do
- the DIA has two main practices within communities
 - working strategically to help find funding for specific projects that are more often than not already under way. This is a relatively straightforward process. An example of this funding is a Facilities Grant: for a project costing less than \$30,000 the grant would cover 100% of the cost; for projects over \$30,000 the community puts up $\frac{1}{3}$ and the grant covers $\frac{2}{3}$. There is no need to wait till we have the $\frac{1}{3}$ in hand before approaching the DIA.
 - Community-Led Development. This is a way of working, not fund-finding, although some money is attached to this programme. It is for *communities* not organisations; but as representatives of the community KRRRA can decide it is an appropriate entity to engage with the DIA (and the DIA would help decide the priority of projects). However any member of the community can invite the DIA to come and help; the DIA enters into a written partnership with the community, and the community can ask an organisation (such as KRRRA, Fire Service, etc) to hold funds. Development in this scheme does not have to be physical (eg buildings) but can be ecological, personal (encouraging more volunteers). Colville and Raglan are both examples of communities being really successful with this programme. Currently the programme is full, but it is a rolling programme so as communities come off, others come on. It can take months for a partnership to be arrived at; this should be taken as a positive sign that real communication is being undertaken.

David's summary from his presentation:

I commend your community on how it communicates and has methods by which you can disagree, this is not normal in communities and you should be proud.

- *I have noted the number of grass roots community initiatives growing out of Kuaotunu and the high level of community engagement. Another reason to be proud.*
- *Te Tari Taiwhenua/Internal Affairs, Community Operations Branch, provide advisory services for Community Development and Grant Funding. We administer Lottery and Crown grants and work with communities to help them achieve their aspirations.*
- *We work with community led development principles, which means we don't come into your community and tell you what to do nor do we contract organisations to provide our prescribed outcomes in your community.*
- ***Our engagement is based on your wants and needs as a community.***
- *We can engage and provide just funding advice, or we can help your community to facilitate Community Led Development. Or we can work with you somewhere in between.*

Following his presentation, David was applauded and thanked for coming and wished all the best for his impending fatherhood.

Public Input: Sheila requested that draft minutes be available online before the next meeting; however the protocol is that minutes need to be approved at the next meeting before being published. However we will undertake to get agendas out in a more timely manner; a notice will be posted on the noticeboard (**Isabel to post agenda and notice of upcoming meeting on board**). A simple notice will be posted on Kuaotunu Katch-up - but Brent reminded us that committee members need to be circumspect about posting on social media in general.

Minutes: Minutes of the previous committee meeting, held 16 August 2018, accepted as a true and accurate record. **Kate to post on website. moved: Isabel seconded: Keith Passed**

Matters arising from the minutes: Running through the action plan:

- Chris: DB photos, summary of land claims in progress. Reserve Management submissions: public consultation may not happen until February. "Letters of introduction" to iwi -Chris will do this. We're just talking about a courteous formality. Kauri-dieback question from Viv - to be discussed in Item 5.3
- Luke - done. Layby repairs are waiting for winter storms to be over.
- **Isabel** - will put the "thanks to the litter-picker-uppers" - in the Sept newsletter
- Keith (DB history) - done - Ian Goodall needs to be thanked for his work - **Iz to do in newsletter**. (Carolyn suggested we have a stack of printed Thank-you cards on hand for situations such as these.) There is a concern that the history does not address some concerns some in the community hold re governance issues. However it is a good piece of KT history and the KRRRA need to move on. The word "we" will be changed to "Domain Board" and the names of the current DB will be added (**Comms Team to do**) .
- Alastair - done - the committee recognises Alastair's fine work on the NZTA submission
- Carolyn - done
- Brent - done - Alan Tiplady has confirmed in writing that the Helicopter Trust will put a concrete landing pad at the Domain *not* the (Blackjack) Reserve, and it *will not interfere with activities or proposed activities*.

Correspondence:

inwards	outwards
<ul style="list-style-type: none">● Pamela Balt tcdc re Emergency Response Plan● email from Heather Bruce, Community Board **at time of meeting yet to be added to Corresp folder** re concessions	<ul style="list-style-type: none">● Keith's response to Pamela

Correspondence accepted, moved:Brent **seconded:**Kate **Passed**

Matters arising from the correspondence: Following an email from Heather Bruce TCDC, Brent advised that Community Board minutes are available on the Community Board website, with a separate section for concessions granted. None are granted for the Blackjack Reserve as this is under DoC jurisdiction. There was some conversation about how the DB got consent from DoC for library extension.

Financial Report: \$4999.00 in the bank; no expenditures; 162 members (+4)

Financial report accepted, moved: CG **seconded:** BP **Passed**

Items for Discussion:

5.1 David Paitai (see above for notes on his presentation). After David was thanked for his presentation and had left, the committee discussed the issue. The consensus was that the KRRA can lead fundraising applications on a case-by-case basis but should not set itself up as a fundraising body as such. In this case the DB has asked us to help. Their off-the-cuff list of possible projects was:

- resurface tennis courts
- half-pipe
- motor-home parking
- kids' sports gear
- signage for Kuaotunu heritage

There was also more conversation around the history of the Domain Board and Gael asked from the floor how the DB can have power to decide what the community gets without consulting the community. However we have canvassed this at length in the past and wish to move forward; the DB issue has devolved into the specific and discrete case of KRRA leveraging funds to get the half-pipe done. Note that the above projects is *only* a list of what was told to Brent in an informal meeting; the KRRA is not expressing support of any of them at this stage except the half-pipe .

Resolution: that the KRRRA uses the opportunity to leverage off existing Kuaotunu Recreation Reserve Board (“Domain Board”) funds to make a funding application, with the assistance of the DIA, on behalf of the community to complete the half-pipe project at the Kuaotunu Recreation Reserve, and that Kathy and Luke are tasked with making the application.

Moved:Carolyn

Second: Isabel

Passed

Ideas for raising funds for the half-pipe include crowd-funding (Luke and Kathy will look at this); a half-pipe hooli (thanks Martin for that idea); KRRRA donation? (This idea was vetoed.)

5.2 Boat Ramp status quo

5.3 Community Plan

Carolyn acknowledged Isabel’s and Kathy’s help in whittling this down. The survey refreshing the 2009 Plan is very close to finished, with 3 main points for sign-off tonight: content, who gets it and how, and when.

Content: Keith gave a considered review of the current draft and made a number of very reasonable suggestions for wording changes. These changes will be made in the survey and not noted here. Viv’s kauri-dieback question will be incorporated in some form. The committee thanked Keith for his work. There was talk of including a mad spinner question to get people talking.

Who and how: everyone, by all means possible. Include a link in the newsletter; follow up with direct emails to everyone on the database (not just sub-paying members). A printable version should be offered. Some hard copies could be made available? A laminated copy, with the link and our contact details, could be available (not for filling out) at Luke’s for people to look at and be inspired to go online to complete. A heads-up, with link, will go on Kuaotunu Katch-up. And everyone who hasn’t responded within a given time-frame can be emailed with a direct invitation to respond.

When: it will be ready to go in the next (September) newsletter.

Carolyn and Kathy to finalise survey and co-ordinate publication.

5.4 NZTA submission - the committee records its thanks to Alastair for this (as above in matters arising).

5.5 Newsletter The September issue is in progress; we will see a draft next week. It was agreed that the name be altered to “Kuaotunu Community Newsletter” , and the email address will come up as *from* kuaotunuresidentsandratepayersassociation..... , but folk will still write to info@....

There was discussion about the form and function of the Communications team, and it is working as is, with any major changes to be passed through the committee. Tangentially, we need consistency of name/logo/etc over all our platforms, and KRRRA emails should be sent from the KRRRA address.

Kathy would like a creative artistic map; the committee agreed and **Kathy will approach JP**. Could we also re-vamp the map on the side of the toilet, which still shows petrol pumps at the shop? Discussion to be continued...

5.6 Community Response

TCDC is facilitating a Community driven Emergency Response Plan and has asked KRRRA to identify groups and/or people who should be involved in preparing the plan. We think: KRRRA, Kuaotunu Fire & Emergency NZ, KSAR, Kindy, Campground should be represented; Mike Taylor; Carolyn put her hand up; volunteers to be sought in the newsletter. **Keith to reply to Pamela Balt, TCDC. Isabel to include in newsletter.** Important note: this is an emergency-response plan, not a tsunami warning system. There is no national standard for tsunami warnings; TCDC some years ago implemented their own but Kuaotunu's has never worked, and Matarangi sometimes uses theirs for sharks... so in a near-source (long and/or strong) earthquake, move immediately to higher ground. Don't wait for Civil Defence advice.

Any other business:

Kathy: meeting venues: for the rest of the year. Luke's is available for the next meeting, but from then we will meet in the Fire Brigade (the Hall has an on-going yoga booking on Thursday evenings). **Keith to book FB. Kathy to remove Hall bookings.**

Kathy: the Constitution changes need to be on the agenda for the next meeting.

Brent: Ian has notified Brent he has increasing work commitments in the UK and will not be in Kuaotunu much. It was agreed that his role as Secretary needs to be taken over by someone else. Ian remains active as a committee member until the next election, at which point it's his decision whether to stand again. **Brent and Kate will see to the agenda;** correspondence can be done piece-meal by various members (but should be from the KRRRA email address, see above), and sent to Kathy for dropboxing.

Meeting closed: 8:58 pm

Next meeting: 18/10/2018, 6pm, Luke's

ACTION SUMMARY

who	what	done?
Kate	<ul style="list-style-type: none"> • pass on David Paitai's email to committee when it arrives • post August minutes on website • put next agenda together, with Brent 	
Isabel	<ul style="list-style-type: none"> • post agenda and upcoming-meeting notice on noticeboard • include "thanks-to-litter-picker-upperers" in newsletter (see last meeting's action summary) • thank Ian Goodall in newsletter for DB summary • include in newsletter call for volunteers to be part of Emergency Response Plan 	
Comms team	change "we" to "Domain Board" in DB summary; add DB current members' names	
Carolyn & Kathy	finalise Community Plan survey Qs and co-ordinate publication	
Kathy	<ul style="list-style-type: none"> • approach JP re cool creative artistic map • remove KRRRA meetings from Hall bookings 	
Keith	<ul style="list-style-type: none"> • reply to Pamela Bolt TCDC re Emergency Response Plan • book FB for November meeting 	
Brent	put next agenda together, with Katek	

Working Strategically:

