

Kuaotunu Residents and Ratepayers Association
Minutes of Committee Meeting
held at Luke's Kitchen
19 July 2018

Meeting opened: 18:00

Present: Brent, Luke, Isabel, Keith, Chris, Kate (6:25)

Public: Doug Russell, Sheila Westley, Jill Kaepelli, James Muir ? Alison Titulaer

Apologies: Ian, Kathy, Carolyn, Alastair

Public Input:

Jill Kaepelli and James Muir brought members up to speed on a local initiative to raise funds to purchase/operate the Store. Their emailed summary: *A proposal to purchase the Kuaotunu store and run it as a community owned and operated business is gathering momentum with a feasibility study already underway. The plan is to develop a sound business proposal that includes unique opportunities for investment from-our-community into-our-community. The ideas for the store and its surrounding space include a general store that provides local produce, healthy food, learning and sharing spaces, doctors clinic and co-working areas. It will become a multifunctional community hub that works synergistically with the Hall and Lukes Kitchen to provide a strong, vibrant and connected community. A public meeting will be announced soon to share the proposal and get everyone together to help make this opportunity become a reality. Any questions or comments please email: kuaotunucoop@gmail.com*

Doug spoke about his frustrations at the lack of progress on the half-pipe. A site meeting had been set up with TCDC and DoC, to get site approval, but never happened. Doug feels that funds previously promised to the skate ramp may have been spent on the petanque court and library project instead. He says he has gone as far as he can, chasing Council, and would like some support from KRRRA to get a sign-off on the site approval so the project can move forward. **Chris will send contact details for Nick Kelly, DoC, to Luke. Luke will get in touch with Nick and give things a push.**

Minutes: Minutes of the previous committee meeting, held 21 June 2018, accepted as a true and accurate record, with the note that Kathy's Financial Report spreadsheet has not yet been appended. **Kate to ask Kathy to add it to the dropbox file.**

Moved:Keith

seconded:Isabel

Passed

Matters arising from the minutes: Running through the action plan:

Kate has handed noticeboard keys to Isabel, and sent a draft of Ian's CCC application letter to Ian for suggestions.

*Keith has yet to talk to Scott Farrell re erosion. ****Later in the meeting this action was given to Luke to do.***

*Alastair - the DB history is pending; Ian Goodall is doing it. **Keith to follow up. Chris to find some old photos of the Domain.***

Footpath working bee remains an optimistic “work-in-progress.”

Chris has sent the letter to Chorus - it was an online process; **Chris will find the email confirmation of receipt and forward it to Ian** for inclusion in the dropbox Correspondence. The Kauri Dieback correspondence action is carried forward - **Chris to write to Kauri Dieback Forum and Brian Dixon.**

Brent contacted Kathy, did *not* meet with Caro & Isabel but they managed just fine without him, had a productive meeting with Viv M and John T re Constitution changes. His new draft just needs cross-referencing with Kathy’s proposed draft. **Brent will forward the new draft to the committee for perusal before 27 July.** Viv has sent logo original to Isabel.

Luke has talked to Carrie and she is in contact with Kathy re website map.

Website feedback was provided to Kathy by many but not all - Alastair is commended for the thoroughness of his review.

Kathy, Isabel, Carolyn’s actions all completed.

Correspondence:

inwards	outwards
<ul style="list-style-type: none"> ● email from Pamela Balt, Emergency Management Unit officer requesting emergency management contact in community 29/06/18 ● email from Maxine McRobbie in response to Ian’s request for library progress report 03/07/18 ● email from Peace re community plan to buy KT Store 05/07/18 ● response from Dave Wight re library progress 17/07/18 ● from Allan Tiplady re helicopter landing facility 17/07/18 	<ul style="list-style-type: none"> ● Brent replied to Pamela Balt 02/07/18 ● Ian replied to Peace asking for more details 15/07/18 ● Ian to Dave Wight (Domain Board) requesting library progress report 15/07/18 ● Kathy to David Paitai exploring fundraising partnership with DB 29/06/18 ● from Ian to Allan Tiplady re helicopter landing facility 17/07/18

Correspondence accepted, moved: Brent **seconded:** Chris **Passed**

Matters arising from the correspondence: Having the correspondence in the dropbox for everybody to read before the meeting is working well - and resolves Isabel’s Item for Discussion **6.8 Correspondence available for all members.** Also we applaud Ian for keeping on top of the correspondence from afar.

Financial Report: Brent read Kathy’s report (**to be attached**). There was some query why the expenditure approved at the June meeting (Tockify) hasn’t been paid. **Brent to query Kathy on outstanding creditors.** Financial membership has increased from 118 to 135; 19 people have chosen the 5-year option.

Financial report accepted, moved: Luke **seconded:** Brent **Passed**

Items for Discussion: (slightly out of order)

6.2 Community Plan Refresh Isabel gave a visual presentation of the initial draft. The brief was to create something that people would open and comment on. It starts with one of Ian's beautiful starry photos and a Shakespeare quote, a description of the community, then moves from What Matters to the committee, the reader, and then what mattered in 2009, linking to a distillation of the old Plan and invitation to agree/disagree and comment. In general the committee loved the concept. Points discussed:

- individual committee members' photos and blurbs could look too like an election campaign - and could be repetitive; perhaps they could be distilled and condensed, and include not just what already exists that matters but some of our blue-sky thinking ideas (dark-sky village, shared traffic zone, sustainable village, etc) as inspiration for the community to think widely in their responses.
- agree/disagree options this early in the process might set up divisiveness; Brent thinks we should keep it as open-ended and inclusive as possible. Perhaps we could eliminate the agree/disagree element and just invite comment. This way we focus on the positive action: affirmative inquiry!
- Brent could do a brief- 30 seconds max! - facebook video to reach another facet of the community.

Carolyn to tighten up the loose ends in the presentation and email it to the committee for comment. The goal is to have this out in the community after the August meeting.

6.3 Website

Good work, Kathy. The feedback from the soft-launch community members was positive.

Resolution: that the committee is unanimously happy for the new website to go live as soon as Kathy is ready.

Moved: Brent

Seconded: Kate

Passed

Brent to contact Kathy re this resolution, and ask her to let Isabel know the date, for inclusion in the newsletter.

6.1 Brent's meeting with Dave Wight DB, 6.4 KRRR as a fundraising body, 6.5 KRRR/DB relationship

As all these are closely related they were discussed as one. Brent believes the relationship between the Domain Board and the KRRR should be a positive working one, as the alternative is to chase our tails forever over the DB's legal status and history. It was an initiative of members of our community, whose projects on the whole have been positive. Once its funds have been spent it will cease to exist. Let's all move forward in a positive way.

Brent met with Dave Wight and Dugald Hoyland recently and discussed the potential fundraising opportunity identified by Kathy: using DB funds (those remaining after the library project, estimated to be around \$30,000) to leverage a grant from the DIA. The DB is amenable to

KRRRA making the approach to the Department of Internal Affairs for the funds, but would want to be involved in choosing projects on which to spend funds.

Much robust discussion ensued, on whether KRRRA should be a fundraising body or not. Points of concern:

- fundraising is a lot of work and not all of us want to take on extra work (Keith, echoed by Brent and Kate) - although Kathy has said she'd undertake the work
- one person should not have the mandate to make all the decisions involved (Chris)
- we would be legally responsible for the funds (Chris)
- KRRRA and DB will only be considered for funding if other groups are included, eg the Kindy, KEA, because any proposal has to be a community-led development. It's important to include other community-group representatives, because KRRRA is only one group (Chris). Brent's response: KRRRA does represent the wider community, as the only democratically-elected body in the area
- other community groups, such as the Kindy, will be side-lined for funding (Isabel). Keith's response: the Kindy is able to apply for grants itself, whereas the DB cannot
- does the DB to get use of all the funds for their own projects? (Kate, Sheila, Isabel). Brent says he made it clear to Dave and Dugald that disbursement of the funds would be decided jointly with KRRRA
- we need to talk to David Paitai directly to clarify how this specific fundraising would work (Isabel, Chris)
- any application will need to have specific projects identified, and budgets and quotes attached
- with four committee members absent we should not be voting on this (Chris). Brent: no, but we can get a consensus - or not - amongst those present if we agree with the *concept only*, thus:
 - the question: Do you want KRRRA to partner with the DB, using DB funds, to leverage grants in this one case?
 - the answers:
 - Brent is happy to sit on a committee that follows this one-off opportunity
 - Keith is happy to sit on a committee that follows this one-off opportunity, if Kathy is prepared to do the work
 - Kate ditto Keith
 - Luke is happy with this one-off opportunity, but we shouldn't go searching for other fundraising in the future
 - Chris would support it, if the question included "... the DB *and other community groups*". ***Chris later, by email, rescinded his yes answer,*
 - Isabel gives a provisional yes, in line with Chris' proviso ***Isabel later, by email, rescinded her provisional yes*
 - in absentia: we presume Kathy is a yes as it's her idea; we know Ian is a no, we think Alastair is a no (there was some confusion re his latest email); and we don't know Carolyn's position

In summary, among those present there was no vehement philosophical opposition to the idea of following this one opportunity, understanding that governance structures etc are all still to be

determined. The next step is to get David Paitai to a meeting to discuss our concerns and the actual workings of such an application. **Kate to organise a meeting with David Paitai, Dave Wight, and the committee, either at or before the next committee meeting. Keith to forward DW's email address to Kate.**

6.7 Protocol around members advancing committee matters as individuals

Brent feels we should encourage individual members, who are passionate about a wide range of issues and represent a wide range of the community, to talk in the community about those issues and bring them to meetings, as long as they understand they as individuals can't make binding agreements on behalf of the committee. Isabel thinks Kathy acted out-of-turn taking the correspondence with David Paitai as far as it went without bringing the committee into it earlier; Keith thinks Kathy was quite open about it and did bring it to the committee; Chris says we all need to be very clear what hat we're wearing when we're discussing issues outside the committee; and how far do we go constructing something behind the scenes? Keith reminds us that such constructions would be at the risk of wasting our own time if the committee didn't agree. Isabel feels that having conversations is fine without informing the committee, but a series of emails is not.

Discussed informally earlier in the meeting but relevant here was Brent's protocol for Members' Reports: any committee member having a meeting, or discussion, outside committee meetings is well-advised to make thorough notes afterwards, to be presented at the next meeting so everyone remains in the loop.

In summary: we as individuals should engage with the community as much and as passionately as we can, but we do not have the authority to make binding agreements.

Boat Ramp report (not on the agenda)

Luke gave an update on the first meeting of the Boat Ramp Sub-Committee. The two community members seconded to this committee are pleased to be part of it, and have lots of history to share. The main worry is congestion and parking; possible part-solutions are restricting commercial use, and having a local membership - excluding boaties from Matarangi and Whitianga, who have their own user-pays boat ramps but use the KT ramp for convenience or to avoid fees. A problem with this would be enforcement. Other approaches are more signage, and make more parking spaces along the road (or making the existing space, where cars & trailers park anyway and will continue to park regardless, safer); however NZTA aren't all that interested in managing boat ramps. **Luke to talk to Scott Farrell about this (and, while he's at it, the erosion at the Blackjack Boat Ramp).**

Luke says the TCDC are pretty proactive about maintenance of the Boat Ramp - but the Sub-committee suggests that the ramp isn't *enhanced* in a way that will make it even more attractive to non-locals.

6.6 Draft of July Newsletter/ new format

Isabel, Sheila, and Chris have been working on the new format. Sheila is the techie, with Chris' support. Isabel acknowledged the protocol of seconding sub-committee members who are not

on the KRRRA committee *after* running it by the committee. Isabel gave a visual presentation of the new format. The committee was unanimous in their approval. A few points:

- the images are great
- the heading is a little unspectacular
- there's lots of community input - which will always be run past the committee for approval
- the menu across the top is a good feature
- Chris says there should be a cross-reference to the KT website in the save-the-date section
- "save the date" isn't a function, it's a variation of "upcoming events"
- the interview with Alastair is a subtle sowing of seeds for the Dark Sky Village concept.

The Newsletter will be sent to the committee for final approval, after a bit more tech training for Sheila. **Chris is to give Sheila more training. Chris will then email the newsletter to the committee.** Thanks to Isabel, Chris, and Sheila for their work.

No other business

Meeting closed: 20:30

Next meeting: Thursday 16 August, 6pm, Luke's Kitchen. In Brent's absence, Kate will act as Chair.

ACTION SUMMARY

who	what	done?
Chris	<ul style="list-style-type: none"> ● send Nick Kelly (DoC) contact details to Luke ● find some old DB photos to go with the history ● send email confirmation of his online Chorus letter to Ian for inclusion in Correspondence ● Kauri Dieback & Brian Dixon corresp. (carried over) ● give Sheila a bit more tech training for the newsletter ● email newsletter draft to committee for approval 	
Luke	<ul style="list-style-type: none"> ● give Nick Kelly a push re half-pipe site approval ● talk to Scott Farrell about possible solutions to boat ramp congestion, and the Blackjack Boat Ramp erosion 	
Kate	<ul style="list-style-type: none"> ● ask Kathy to add last month's FR to dropbox file ● organise a meeting with David Paitai and Dave Wight, at or before the next committee meeting, to discuss the potential fundraising opportunity 	
Keith	<ul style="list-style-type: none"> ● follow up with Ian Goodall re DB history for the newsletter ● forward D Wight's email address to Kate 	
Brent	<ul style="list-style-type: none"> ● forward new draft of Constitution to committee by 27 July ● query Kathy on outstanding creditors in this month's FR ● let Kathy know the website is good to go, ask her to give Iz the date for inclusion in the NL 	
Carolyn	tighten up the community-plan refresh opener , email to committee for comment	

